

Gehlen Catholic

Position Description

JOB TITLE: Title I Teacher/Interventionist

FLSA STATUS: Contracted

REPORTS TO: K-12 Principal

HRS/WK: 40

DATE REVISED: August 2025

Primary Purpose

The Title I Teacher/Interventionist provides targeted instructional support to students requiring additional academic intervention, in compliance with federal Title I guidelines and in partnership with FACTS. This role focuses on designing and implementing effective instructional strategies to promote student growth, while also supporting classroom teachers and strengthening the mission of Catholic education.

Essential Functions

Instructional Responsibilities

- Plan, prepare, and deliver lessons that facilitate differentiated, active learning.
- Provide targeted interventions through push-in/pull-out models during the school day and/or after school in reading, math, and language arts.
- Create individualized learning plans based on assessment data.
- Monitor student progress through formative and summative assessments and adjust instruction as needed.
- Support general classroom instruction with intervention strategies and resources.

Student Support & Behavior

- Reinforce positive behaviors and academic habits aligned with Catholic values.
- Provide feedback and encouragement that fosters student independence and growth.
- Build supportive relationships with students to encourage confidence and resilience.

Collaboration & Communication

- Partner with classroom teachers to coordinate instruction, interventions, and student progress updates.
- Work with FACTS to ensure compliance and timely submission of reports/documentation.

- Collaborate with administrators and parents to develop and monitor intervention plans.
- Participate in grade-level, department, and PLC meetings as appropriate.

Compliance & Documentation

- Maintain accurate student progress records and intervention logs.
 - Submit compliance reports and documentation to FACTS Ed as required.
 - Collect, analyze, and report pre/post-assessment data to school leadership, parents, and FACTS.
 - Manage and track Title I materials and resources.
-

Education & Experience

- Bachelor's degree in Education required; Master's degree preferred.
 - Valid teaching license preferred.
 - Minimum of 3 years teaching or intervention experience (preferred).
 - Experience supporting English Language Learners a plus.
-

Skills, Knowledge & Abilities

- Strong instructional and intervention skills with the ability to differentiate.
 - Knowledge of Title I programs and compliance requirements.
 - Data analysis skills to inform instructional decisions.
 - Technologically proficient (learning platforms, assessments, reporting tools).
 - Strong interpersonal and communication skills with students, staff, and families.
 - Commitment to Catholic values and fostering a faith-filled learning environment.
-

Additional Requirements

- Fingerprint and background clearance.
 - TB certification.
 - Valid driver's license (some regional travel may be required).
-

Physical and Cognitive Requirements

- Ability to stand, walk, bend, and lift up to 25 lbs.
- Visual acuity for student work and instructional technology.
- Manage multiple priorities in a fast-paced school environment.

- Maintain professionalism and composure under pressure.

The above statements are intended to describe the general nature and level of work being performed by the person assigned to this position. They are not intended to be an exhaustive list of all responsibilities, duties, and skills required in the position described and may be supplemented or amended as necessary. In addition, I understand that this employer is an entity owned and operated by the Roman Catholic Diocese of Sioux City. Given that the Diocese is a religious organization whose mission is the promulgation of Catholic teachings and ideals, I agree, to be respectful of the Catholic Church and its teachings and to comply with the moral standards of the Roman Catholic Church. I will refrain from any conduct or lifestyle that is in contradiction to Catholic social doctrine or morals including, but not limited to: cohabitation outside of marriage; sexual activity outside of wedlock; same-sex sexual activity; use of abortion; use of surrogate mother; advocacy (defined as presenting or promoting as acceptable) for conduct, lifestyle, positions, policies, programs, causes or movements in contradiction to Catholic social doctrine or morals; and/or flagrant deceit or dishonesty.

I have read and understand these job duties and my supervisor has reviewed these requirements with me.

Reviewed with: _____ Date: _____
(Employee)

Reviewed by: _____ Date: _____
(Supervisor)

Reviewed by: _____ Date: _____
(Supervisor)

Reviewed by: _____ Date: _____
(President)