

EMME SBURG
Catholic School

3 Year Old
Little Irish Preschool
Handbook
2025-2026



Our Mission

To help children become happy, confident, and independent learners.

To provide a warm, accepting, and spiritual environment in which a child feels safe, respected, and loved.

To discipline by positive methods using choices and logical consequences in which a child develops self-discipline and personal strength.

To encourage children to use their creativity and explore the world around them.

Organization and Purpose

Little Irish Preschool strives to provide each child with an enjoyable educational experience that will prepare him/her for their future education. Our preschool promotes the individual child's physical, emotional, social, intellectual, and spiritual growth. Little Irish has implemented Creative Curriculum for Preschool recommended by Iowa Quality Preschool Programming and is fully aligned with state standards. The emphasis is on sustaining a proper learning environment that seeks to help all children feel valued for their unique contributions to the classroom community and enable each child to explore and learn at an individual pace. The program seeks to utilize developmentally appropriate methods to result in a classroom of confident, secure children who are engaged in the joy of learning.

Goals and Expectations for Preschoolers

Preschoolers are encouraged to use their strengths and interests and natural curiosity to explore topics that are relevant to their everyday lives. Children will find answers to their questions through direct observation and experimentation. Their own questions, interests and developmental age and background information will serve as a foundation to guide teachers and students in developing vocabulary, skills and knowledge to create innovative experiences. The final goal is to help students build healthy social, emotional, cognitive and physical skills so that they can be actively engaged in the world around them.

Days and Hours

The 3-year-old program operates on Tuesday, Wednesday, and Thursdays from 8:00 A.M. to 11:00 A.M. Please check Facebook, SeeSaw or texts for postponements or cancellations. Refer to the section entitled **Weather** for more information on postponements and cancellations.

Admission Policies

The following enrollment policies have been established to afford your child the maximum protection and to comply with state standards:

1. Each child must have a medical examination and provide the school with a report prior to being admitted for the first time. For returning a second year, children only need an updated exam.
2. Immunization cards must be up-to-date and signed by both you and your doctor or public health nurse prior to being admitted to preschool the first day.
3. Parents must sign consent for medical care for use in emergencies.
4. Your child must be at least 3 years of age by September 15th.

Discipline for Inappropriate Behavior

Every effort will be made to keep children safe from harming themselves or other children. The staff will use a Developmental Approach and ask the child to stop the inappropriate behavior. After a reminder, the child will be separated from other children. The child will be free to return when he/she is ready.

Discharge Policies

If your child is not yet ready for the group experiences, or if his/her needs are not best met in the group setting, we may ask for the removal of the child in a confidential conference with you. We do not believe that your child should remain in school unless he/she derives some benefit from the program.

Tuition

Tuition is \$150.00 per month. If paying monthly, tuition is due the first week of each month. If you have any questions or concerns about tuition, contact the office at 852-3464.

School Absence Policy

Parents are expected to pay the regular tuition fee when their child is absent. This policy is necessary since our operating costs continue and space is saved for your child. Please call the school (852-3464) if your child will be absent from preschool. This is important as we need to know when our group is complete each day. Please inform the teacher the reason for the absence.

Transportation, Arrival, and Dismissal

The preschool assumes no responsibility for transportation. You may drop your child off at the Preschool room any time after **7:50 A.M.** Please pick your child up at the Preschool room promptly at 11:30 A.M. If something happens and you may be delayed, please call 852-3464 and let us know. Please drop off and pick up on the church driveway, for safety reasons.

Clothing

It is best if the children wear everyday clothing to preschool. Every effort is made to protect the children's clothing during crafts and activities, but it is important that they need not worry about their clothes getting soiled. When your child wears boots in the winter, please be sure to send shoes along in his/her book bag.

I am requesting an extra set of clothing to be kept at school at all times. We encounter some bathroom accidents, spills in the cafeteria, and the wet slide.

Supplies needed

Your child should bring a **book bag** each day he/she attends preschool, large enough to hold a folder. This should be labeled with his/her name. Usually a folder with a newsletter and your child's work will be sent home on every Thursday, but be sure to check your child's book bag after each day of preschool for important notes.

When you send a tuition check, please place it in a sealed envelope and label the outside "Tuition" in bold print. It is best to place any correspondence in the folder when your child returns it to school on Tuesdays. If you need to send a note, safety pin it to the outside of the bag. Eventually, the children become responsible enough to remember to get the note out of their bag.

Your child will need a **pair of gym shoes**. They must not leave black marks on the gym floor. These shoes will be left at school for use in the gym only.

A list of consumable supplies will be handed out at registration.

We ask for \$5.00 per month, to be put towards snacks. We have a snack calendar. Everyday 1 student brings snacks for everyone. A monthly calendar with the schedule for snack is provided each month

Weather

If school is cancelled or has a late start because of the weather conditions, there will also be NO preschool. **2 Hour Late Starts means NO preschool.** We will make that day up as soon as we can.

Tornado and Fire Drills

Tornado and fire drills will be performed on a regular basis at preschool. Escape plans will be posted by each exit.

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Illness Policy

If your child is running a temperature, has diarrhea or has vomited before school, please DO NOT send the child. If the child gets sick during school we will call the parent to make arrangements to come get the sick child. **Keep your child home 24 hours after vomiting or high fever.**

Medications

NO medications (including over the counter drugs such as Tylenol) will be administered during preschool.

Class Schedule

7:50-8:05	Arrival
8:05-8:15	Free Play
8:15-8:30	Table Work
8:30-8:45	Prayer & Pledge
8:45-9:00	Carpet Time
9:00-9:25	Centers
9:25-9:30	Restroom
9:30-10:00	Snack
10:00-10:25	Recess
10:30-10:45	Carpet Time
10:45-11:00	Song & Dance
11:00	Dismissal

