

Constitution for the Watertown Catholic Home & School Association

Article I.

NAME

The name of this Association shall be the Watertown Catholic Home and School Association also referred to as WCS H&S or H&S in this document.

Article II.

MISSION

The Mission of the Watertown Catholic Home and School Association is to support and enrich the student's education by bringing Watertown Catholic school families together, sponsoring activities that complement the curriculum, discussing issues that affect the students, and fundraising to support H&S and their mission.

Article III.

MEMBERSHIP

Each kindergarten through eighth grade school family is automatically a Home and School Association member. All faculty members are automatically H&S members.

Article IV.

EXECUTIVE BOARD AND ASSOCIATION MEMBERS

Sec. 1. The officers of this Association shall be: President, Vice President, Secretary, and Treasurer. Completing our Executive Board of Directors are the Pastor (or his delegate) and the Principal.

Sec. 2 A notice seeking nominations for open Executive Board positions for the following school year will be sent to all Association members after the March H&S meeting. Members may state interest in an open position at the March H&S meeting or by contacting the President before the April H&S meeting. All members seeking open positions on the Board must be present at the April H&S meeting to accept their nomination. For positions where more than one person is seeking election, a ballot will be sent to all Association members after the April H&S meeting. The newly elected Executive Board members will assume their roles at the conclusion of the May H&S meeting.

Sec. 3 The normal term for President, Vice-President, Secretary and Treasurer will be two years, with President and Secretary being elected in odd years and Vice-President and Treasurer elected in even years. An individual can serve a maximum of two full, consecutive terms in the same position. Serving for a period of a year or less shall not be considered a full term; therefore, it would be possible for an individual to serve for five years without violation of the term limit.

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Article IV.

EXECUTIVE BOARD AND ASSOCIATION MEMBERS, cont.

Sec. 4. Each classroom shall have a parent representative with an option of an alternate.

Sec. 5. The faculty shall be represented by at least one teacher at each meeting.

Sec. 6. All H&S members -- parents and faculty -- present at meetings shall have voting privileges.

Article V.

MEETINGS

Sec. 1. The H&S Association will hold regularly scheduled meetings at least 6 times per school year.

Sec. 2. The Executive Board may have additional meetings outside of the regularly scheduled Association meetings.

Article VI.

FINANCES

Sec 1. Every school family shall owe the dues of this Association. The amount shall be determined and voted on by the association at the May meeting on a yearly basis.

Sec 2. The majority of the H&S funds are held by the St. Henry Parish. The H&S Treasurer will hold operating funds in a separate checking account for WCS H&S.

Sec 3. The Treasurer, President, and Pastor will be authorized signers on this account.

Article VII.

AMENDMENTS

This Constitution may be amended at a regularly scheduled meeting of the Association by a simple majority vote of members present.

This amended Constitution was adopted this 3rd day of March, 2016