



Mary, Queen of Peace Catholic School

Application, Admission, and Registration Process and Timeline

Mary, Queen of Peace Catholic School does not discriminate on the basis of race, color, national or ethnic origin, or disability in violation of state law and federal law or regulation in the administration of its educational policies or programs. The information provided in the application process will not be used for any unlawful discriminatory purpose.

TIMELINE

- October 1:** NEW student applications (new family & siblings of current students) opens
January 16: Deadline to be considered in the first round of priority acceptance
All required components of the application must be submitted to be considered complete. School officials may schedule and conduct interviews/play dates of new applicants for available spaces as a completed application is received.
February 6: Admissions notifications communicated
February 6-13: New Student Registration

GRADE ELIGIBILITY

Mary, Queen of Peace Catholic School is currently accepting students entering grades Preschool 3-5th Grade for the 2026-2027 school year.

AGE ELIGIBILITY

Pre-Kindergarten 3: The minimum age shall be age three by September 30 of the year in which the student enters PK3. As a result of current regulation from LDOE Bulletin 137 and changes to classroom ratios determined by the age of students in the room, students who are not three by the start of the school year may have their placement held until their third birthday to ensure compliance.

Pre-Kindergarten 4: The minimum age four by September 30 of the year in which the student enters PreK4.

Kindergarten: The minimum age shall be five by September 30 of the year in which the student enters Kindergarten.

First Grade: The minimum age shall be six on or before September 30th of the year in which the student enters First Grade.

HOW TO SUBMIT YOUR APPLICATION:

All applications for admission to Mary, Queen of Peace Catholic School for the 2026-2027 academic school year must be submitted online at www.mqpcs.org

APPLICATION CHECKLIST

1. Application (completed, signed, and submitted online)
2. Authorization and Release of Records Form(s) (completed, signed, and submitted online)
3. Birth Certificate and Social Security Card submitted to the school for verification. They will be copies and returned at that time
4. Required Records uploaded in application portal
 - Baptismal Certificate, if applicable



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- First Communion Certificate, if applicable
- Updated Immunization Record
- Parents' Driver's License
- Most Recent Report Card (2025-2026), if applicable
- 2024-2025 Report Card, if applicable
- 2023-2024 Report Card, if applicable
- Standardized Test Scores (2nd grade and up)
- Other Academic Records
- Custody Record, if applicable
- 5. Application Fee (paid online)
 - Acknowledgement of Fee Policy/Form (completed, signed, and submitted online)

ORDER OF ACCEPTANCE FOR OTHERWISE QUALIFIED APPLICANTS

MQPCS typically accepts students according to the following categories*:

- Siblings of current Mary, Queen of Peace Catholic School students**
- Children of territorial parishioners who are deemed active by pastor**
- Children of MQPCS alumni or legacy families as determined by pastor***
- Children of territorial parishioners of a parish without a school or no room in their territorial parish school who are deemed active by their pastor
- Children of non-territorial parishioners of a parish without a school or no room in their territorial parish school who are deemed active by their pastor
- Children of active parishioners who live outside the territorial parish in a parish with a school that has no room in their parish school who are deemed active by their pastor
- All others including inactive parishioners, non-Catholics, etc.

*Meeting the above criteria does not guarantee automatic acceptance.

**Being a sibling and/or a parishioner does not guarantee automatic acceptance.

***Being a child of an alumni or legacy family does not guarantee automatic acceptance.

Registered, active, and supporting is determined by Mary, Queen of Peace Church Parish. See Church Support Guidelines for more information.

NOTE: If a student is transferring from another Archdiocesan Catholic school, before granting admission, the principal will assess the academic, discipline, and financial status of the student by conferring with the previous school's principal.

APPLICATION FEE, NON-SUPPORT FEE, SAFETY FEE AND TUITION

Application Fee- a non-refundable fee of \$50.00 per application. Applications cannot be considered without payment

Non-Parish Support Fee- once accepted, with tuition payment, a non-refundable fee of \$350.00 per child is charged to:

- All Catholic families who do not meet the support guidelines of Mary, Queen of Peace Church Parish
- Families who meet the support guidelines of another parish that does not have a school. Fee may be paid by the other church parish through a voucher. Parent must obtain the voucher from their parish.



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- Families who meet the support guidelines of another church parish that has a school, but have no room in the child's grade. Fee may be paid by the other church parish through a voucher. Parent must obtain the voucher from their parish.

Tuition Payment Options-once accept and registered, tuition and fees may be paid in full or with a school bank load.

- Tuition and fees may be paid by check or money order directly to the school prior to 3:00 p.m. May 1, 2026
- Tuition and fees may be paid directly through FACTS online payment portal prior to 3:00 p.m. May 1, 2026
- Tuition bank loan may be secured through Resource Bank during the month of April but must be secured by May 1, 2026. Tuition payments are spread over ten months (beginning June 15).

GENERAL POLICIES REGARDING ACCEPTANCE

Receipt of the application fee does not guarantee a place for your child at our school. You will be contacted to confirm your acceptance into Mary, Queen of Peace Catholic School. All application fees are non-refundable.