

**DIOCESE OF DAVENPORT
BOARD OF EDUCATION**

POLICY 403

SCREENING

In the interest of the safety of those we serve, it shall be the policy of the Diocesan Board of Education that all persons, who volunteer or are employed to work in the school, must be screened in relation to the nature of the position. Offers of employment and volunteer positions are conditional until successful completion of [Safe Environment Requirements](#), which includes a background check.

Those driving as a regular part of their employment or volunteer service will be asked to complete the [diocesan approved form regarding driving](#). They may also be asked to consent to a review of their driving record.

Any and all information gathered must be shared with others “on a need to know” basis only and as allowed by law.