**CHURCH, EXTERIOR Maintenance Inspection Checklist**

Name of Church\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Structure Built\_\_\_\_\_\_\_\_\_\_\_\_\_ Age of Structure \_\_\_\_\_\_\_

Inspection Date\_\_\_\_\_\_\_\_\_\_\_\_ Inspector\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Walls/Foundation** Repairs needed? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Sound condition/type Water penetration?
* Discolored
* Caulking condition
* Visible cracking in mortar, stone, or brick?
* Deformation/deflection

**Windows** Repairs needed? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Glazing condition
* Single Pane
* Double Pane
* Caulking condition
* Frame condition
* Glazing distortion
* Screens

**Doors** Repairs needed? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Hardware operational
* Kick plates present
* Glazing intact
* Panic hardware operational
* Doormats

**Roof** Repairs needed? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

General appearance

Type \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Age \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Gutter/downspouts** Repairs needed? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Direction
* Flashing
* Soffit vents clear
* Mildew

**Flat Roofs** Repairs needed? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Ponding water
* Drains clear
* Perimeter flashing
* Gravel smooth