

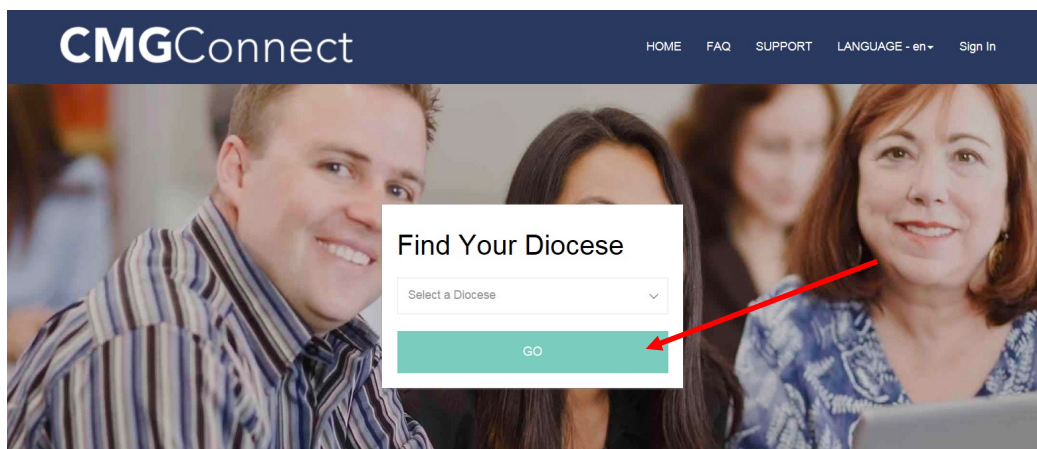
# CMGConnect

## Online Training Instructions

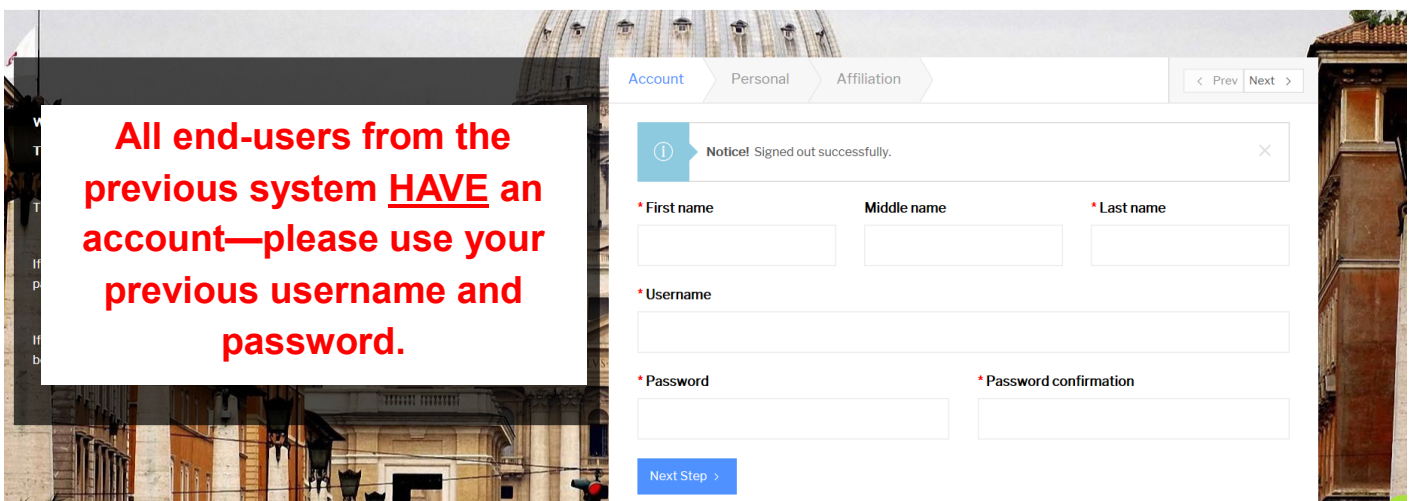
### End-User Instructions

#### Self-Register

1. Please access all training at [www.CMGconnect.org](http://www.CMGconnect.org), or from a customized link on your diocesan webpage. *These screen prints are samples only—these will help during your account set-up and accessing the training.*



2. Create an account by completing all of the information in the next several screens. **If you have done training in the past, you already have an account. Please login with your previous username and password.** If you cannot remember your username and password, please click the FAQ or the Support tab for additional information.



3. You will be asked to provide your address.

The screenshot shows the CMG CONNECT registration interface. The top navigation bar is blue with the CMG CONNECT logo on the left, and links for FAQ and Support in the center, and a Sign In link on the right. The background of the page features a large image of a cathedral dome. On the left, a dark grey box contains the text: "Please provide your address and demographic data." The main form area has a white background with a progress bar at the top showing three steps: "Account" (selected), "Personal", and "Affiliation". To the right of the progress bar are navigation buttons: "< Prev" and "Next >". The form fields are as follows: "Address 1" and "Address 2" (text input fields); "City" (text input field); "State" (dropdown menu with a downward arrow); "Zipcode" (text input field); and "Phone" (text input field). At the bottom of the form are two buttons: "< Previous" and "Next Step >".


4. You will be asked to provide your primary parish.

The screenshot shows the CMG CONNECT registration interface for the fourth step. The top navigation bar is blue with the CMG CONNECT logo on the left, and links for FAQ and Support in the center, and a Sign In link on the right. The background of the page features a large image of a cathedral dome. On the left, a dark grey box contains the text: "Please provide your parish or school. If you volunteer at more than one location, you will be given an opportunity to select additional locations. You will also need to select how you participate with your parish or school. Please select all the labels or job duties that apply to your service to the Church." The main form area has a white background with a progress bar at the top showing three steps: "Account", "Personal" (selected), and "Affiliation". To the right of the progress bar are navigation buttons: "< Prev" and "Finish >". The form fields are as follows: "Select Site" (dropdown menu with the text "Select an option" and a downward arrow); "I participate as a/an (select all that apply):" (checkbox list with four options: "Clergy/Religious", "Employee", "Parish Administrator", and "Volunteer"); and at the bottom, two buttons: "< Previous" and "Register My account".

5. Next you will select how you participate within your parish or school. Please select the job descriptions that are applicable to how you work or volunteer at your location. This allows the platform to automatically assign training that your Arch/Diocese requires you take. If you are unsure please contact your Arch/Diocese.

6. Once you have completed the registration process, you will see the training curriculums.  
Click to start.

*Note: The screen prints below are samples and may not reflect the custom training your Arch/  
Diocese has selected.*




Parish Festival Curriculum

Never Expires

Parish Festival Curriculum

▶ Start Curriculum




School Safety Coordinator Program Requirements

1 Years

School Safety Coordinator Program Requirements

▶ Start Curriculum



Youth Ministry Curriculum

Never Expires

Training for employees and volunteers who will be working in youth ministry.

▶ Start Curriculum

7. You must complete all sections within your training curriculum for full credit.

Curriculum Overview


Curriculum information and results

Sample Video

Video Page

Video Questions

Question/Answer Page



Curriculum Started

For technical assistance, please click the **Support** tab.

You will be asked to further describe your issue so someone can assist you.