

## How to become a certified instructor of Catechetical Modules V.24

The Catechetical Modules (CM) are the main piece of catechetical pedagogy that has been developed by the Archdiocese of Galveston Houston for the training of all catechists in all parishes. They are a key element of the catechetical certification program that our Archbishop expects all serving in catechetical ministry to complete them.

The CM have evolved over time and the most recent update is what we now call the “V.24” (version 2024). Because the scope and the methodology of each one of the 10 catechetical modules are different from that of previous versions, ***anyone who was certified to teach catechetical modules prior to 2023 is no longer certified to teach them and is encouraged to engage in the training to renew their certification to teach CM V.24.***

This document outlines the requirements and guidelines to be certified by the Office of Evangelization and Catechesis (O.E.C.) to teach **Catechetical Modules V.24.**

### Who can begin the process to be a CM-Certified Instructor?

The main pre-requirement is to be active in catechetical ministry and hold a current Catechist Certificate Level 3 (and a renewal of that certificate if it was completed more than 3 years ago).

- If you are currently a Parish Catechetical Leader and want to be able to offer CM to your catechists on a regular basis at no cost to your parish, becoming certified is a good decision.
- If you feel the call to share your gifts as an instructor and your experience as a catechetical minister with different parishes around the archdiocese, becoming certified is also a good decision.

- Once certified, the opportunities to teach modules at different parishes are by invitation of the host parish only.
  - Once certified, you may elect to be added to our **CM-Certified Instructor** Directory that parishes will use to choose which instructors to invite to teach **CM** at their parish.
- The O.E.C. may occasionally extend invitations to teach **CM** on behalf of parishes that request it. This is done on a case by case basis and it is dependent on the demand of **CM** and the number of certified instructors.

### Is there a cost to become a CM-Certified Instructor?

There is no cost to become a CM-Certified Instructor.

However, you may be asked to pay a small fee between \$15 to \$20 to attend a yearly meeting/training. The fee covers the cost of lunch for that event.

### Why are CM and CM-Certified Instructors important?

The CM were developed by the Archdiocese of Galveston Houston for the improvement of the catechetical ministry in its territory. The objective of the O.E.C. is to make catechetical pedagogy formation available to as many catechists and catechists in training as possible, on a regular basis. To accomplish this goal, we seek to empower good educators to take on the task of teaching CM.

## What is the process of becoming a CM-V.24 - Certified Instructor?

1. Complete the [CM-FACILITATOR INTEREST FORM](#) to begin the process.



2. Schedule a brief interview with Miguel A. Vences, Associate director of the O.E.C. tasked with overseeing the **CM**:

**Miguel A. Vences, M.A.**

*Archdiocese of Galveston-Houston*

*Associate Director OEC*

*Catechists' Certification &*

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*Direct: 713-741-8797*

[mvences@archqh.org](mailto:mvences@archqh.org)

3. After your interview, you will be required to access our training materials using our google virtual classroom. The training material is asynchronous (complete on your own time). For each one of the 10 catechetical modules you will be asked to complete the following:
  - Review the lesson plan for the module.
  - Watch a recording of the module.
  - Complete the participant handouts and submit them for a grade.
  - Complete a short quiz for the module.
4. Once you have completed the training on google classroom, you will be required to attend as an observer to live session of each module and submit an observation report.
5. The O.E.C. will assign you to teach a between 1 and 3 modules where you will be observed by a member of our staff and receive feedback.



## Office of Evangelization and Catechesis Catechetical Modules

6. You will be required to attend to a **CM-Training for Facilitators of Catechetical Modules v.24** (*register on Capernaum; the cost of \$15 -\$20 is to cover the cost of lunch*).

This gathering will be offered once a year, and all certified instructors are required to attend.

### What happens after I am a fully CM-Certified Instructor

- You will have the option to be added to our directory of CM-Certified Instructors where all interested parishes and catholic schools can access to decide who to invite to impart **CM**.
- You will be able to offer your services to parishes and catholic schools to impart CM with, or without, the expectation of a reasonable stipend.
- You will be able to impart CM at your own parish (if you are currently a full- or part-time employee, you are not eligible to receive a stipend from the parish that currently employs you).
- Occasionally, the O.E.C. may invite you to impart virtual or in-person CM. The frequency will depend on the demand for CM and the number of certified instructors.

### More questions?

**Miguel A. Vences, M.A.**

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