

# Maintenance Worker

## Holy Family Parish

1525 25<sup>th</sup> Street  
Galveston, Texas 77550

Holy Family Parish in Galveston is comprised of six churches: St. Mary's Cathedral Basilica, Sacred Heart Church, St. Patrick Church, Holy Rosary Church, Mary Star of the Sea Church, and Our Lady by the Sea Church. The Catholic community of Galveston Island and of the Bolivar Peninsula continue to strive to be one Holy Family Parish, united in the joy of the Holy Spirit and in charity, as missionary disciples. Holy Family Parish offers diversity in worship locations, educational and fellowship opportunities.

### Position Summary:

Holy Family Parish is seeking a full-time Maintenance Worker to support the upkeep, safety, and appearance of all parish and school facilities. Working under the direction of the Maintenance Supervisor / Facilities Manager, the Maintenance Worker assists with general maintenance, repairs, cleaning, and preventive care across all parish buildings and grounds. Responsibilities include routine facility and equipment maintenance, minor repairs, support for renovation projects, and assistance with indoor and outdoor cleaning needs. This role requires reliability, physical stamina, and the ability to work both independently and collaboratively with parish staff.

### Responsibilities:

- Perform general maintenance, cleaning, and repair of parish and school facilities
- Assist with minor electrical, carpentry, HVAC, plumbing, and construction-related tasks
- Conduct routine preventive maintenance on parish buildings and equipment
- Support minor installation, repair, and renovation of equipment, fixtures, and appliances
- Carry out rough painting, concrete work, patch plastering, and repair of damaged walls and floors
- Move, load, unload, and transport materials and equipment between parish sites
- Assist other maintenance-related areas as needed
- Perform additional duties as assigned by the Maintenance Supervisor / Facilities Manager

### Qualifications:

- High school diploma or G.E.D.
- Valid State driver's license
- Must be 21 years of age or older
- Knowledge of maintenance procedures, tools, and equipment
- Ability to lift, move, and transport items weighing 35 pounds or more
- Work independently without direct supervision
- Walk long distances; bend, stoop, squat, reach, and climb ladders
- Exercise sound judgment in emergency and safety situations

### How to Apply:

Suitable candidates may send a cover letter, résumé, and minimum salary requirement\* to [jezuma@hfpgeb.org](mailto:jezuma@hfpgeb.org) Please place JOB TITLE in the subject line.

*\*Submissions that do not include the minimum salary requirement may not receive consideration.*