

# School Emergency Drills

## Documentation Form

### Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

### Type of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: St. Augustine Cathedral School

Date of Drill: 11/13/25 Time drill was held: 2:20 (AM/**PM**)

Exact time required to evacuate/secure: 3:17

Total Participants: 234

Remarks: \_\_\_\_\_

This report is for emergency drill # 2 for school year 25-26

Name of person conducting drill: Andra Zommers

Title of person conducting drill: Principal

Signature of person conducting drill: Andra Zommers \_\_\_\_\_

Lock Down/Shelter in Place Drill was COORDINATED with:

- Emergency Management Coordinator

Name and Title Office of Emergency Management, David Ives \_\_\_\_\_

AND

- Law Enforcement (county sheriff or chief of police or designee of MSP)

Name and Title \_\_\_\_\_

OR

- Fire (fire chief or designee)

Name and Title \_\_\_\_\_