

# School Emergency Drills

## Documentation Form

### Type of Drill

- ☒ Fire Drill (5 required)
- ☐ Tornado Drill (2 required)
- ☐ Lock Down/Shelter in Place Drill (3 required)

### Type of Drill

- ☐ Standard (for K-8)
- ☒ Class Change
- ☐ Recess (for pre-K)
- ☐ Other Events

Name of Reporting School: St. Augustine Cathedral School

Date of Drill: 10-17-23 Time drill was held: 10:50am (AM) (AM/PM)

Exact time required to evacuate/secure: 2:23

Total Participants: 264

Remarks: \_\_\_\_\_

This report is for emergency drill # 3 for school year 23-24

Name of person conducting drill: Andra Zommers

Title of person conducting drill: Principal

Signature of person conducting drill: Andra Zommers

Lock Down/Shelter in Place Drill was COORDINATED with:

☒ Emergency Management Coordinator

Name and Title Office of Emergency Management, David Ives

AND

☐ Law Enforcement (county sheriff or chief of police or designee of MSP)

Name and Title \_\_\_\_\_

OR

☐ Fire (fire chief or designee)

Name and Title \_\_\_\_\_