

St. Augustine Cathedral School LAC
LAC Meeting Minutes
Tuesday, November 4, 2025



Attendees

Administration: Andra Zommers

Board Members: Sarah Morgan, Sarah Kennedy, Erick Marmolejo, Craig Thompson, Brendan Collins, Lisa Ebenhoeh

Board Members Absent: Elizabeth Ratti, Alicia Ochoa, Nathan Schneck

Rector: Fr. Creagan

Meeting called to order at 5:30; followed by prayer and the Mission Statement:

*St. Augustine School, in partnership with parents and the Catholic Church, welcomes and shapes young people as they grow in **faith, knowledge, and stewardship**.*

AGENDA

1. Approval of October Minutes

- Motion to approve with an amendment by Marmolejo. Seconded by Thompson. All voted in favor.

2. Principal's Report

- Cybersecurity training is mandatory from the MI Catholic Council. It's to protect our infrastructure and work online.
- Movie night was a great success. Thank you to the Marmolejo family for their efforts! A second movie night was suggested. This idea can be proposed to the PTO.
- Andra was asked to check with teachers on PE uniforms. Teachers responded that the extra time needed for changing would add too much disruption to the school day schedule. This time can be better used participating in PE. Teachers reminded students that they can wear a t-shirt under their uniform shirt.
- Andra asked teachers about blazers. The consensus is that the blazers should be reserved for the high schoolers.
- Andra shared a draft document recording safety incidents on campus. Incidents of trespassing on campus are recorded. In each instance, police are called. Directed patrols are requested during recess as well as Legacy. Protocol for trespassing during recess is to radio the office who then calls police.
- KDPS recommended tree and bush trimming around campus for better visibility. Andra presented a quote of \$2500 for the school. (The parish will pay \$500 for around Crowley). We would use restricted funds to pay for this. The group was in favor.
- Andra has researched security companies. The school wants to work with the police for now. The parish and Diocesan Pastoral Center would be involved in further discussions regarding the hiring of security. We would need to fund this from something other than the operations budget.
- Andra is getting quotes for a 6 foot fence along Eleanor Street. This is also in anticipation of a walkway between WMU and the event center. This will probably move forward quickly.
- Board members expressed appreciation for the help of KDPS and the possibility of paying for KDPS overtime hours in lieu of a private security firm. However, officers are not guaranteed to be present if we go this route.
- Currently, Andra does the morning sweep of the exterior of campus. Fr. Creagan and Fr. Schmidt will do the sweeps when Andra is not present. This could be the job of a security firm in the future.

- It was recommended that members of the school community speak at the January city commission meeting regarding our campus security challenges.
- No trespassing signs will be up this week.

3. CSGK Committee Reports

Finance Committee – mostly talked about budget.

Advancement – they are setting the date for the homecoming family event for next year. The Trunk or Treat was a great idea, and it was great to get the kids into the Hackett building.

4. New Business

- St. A Budget Review

- Enrollment decline has put pressure on the budget. Enrollment efforts continue. Families are already touring for preschool and kindergarten for next school year. Anyone who leaves the school is given an exit interview. There are a variety of reasons people give. CSGK is gathering info re: high school plans from middle school students. There are efforts to get MS students into the high school building more often. There will be a coffee with the principal where someone from Hackett will be present. Hackett students will be on a panel talking to MS and 5th grade.
- There is uncertainty regarding whether we qualify for state funded school lunches. During Covid, everyone received free lunch. A new law says non-publics can opt into free lunches, however, we are waiting to hear whether district or poverty level at the school determines whether kids are eligible for free lunch.

- Legacy Celebration

Bishop Lohse will be present. Items are plentiful – we even took some live auctions down to silent to spread out the options.

5. Next Meeting – December 9, 2025 at 5:30pm

- The meeting was adjourned at 6:30. Motion to adjourn by Morgan. Seconded by Kennedy.