

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

Type of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: St. Monica Catholic School

Date of Drill: 10/12/2022 Time drill was held: 2:00 (am/pm)

Exact time required to evacuate/shelter/secure: 3 MIN 20 SEC

Total Participants: 233

Remarks: Slow down the stairs.
MUST MAINTAIN PACE.

This report is for emergency drill # 2 for school year 2022-23

Name of person conducting drill: Jordan T. Beery

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Lock Down/Shelter in Place Drill was COORDINATED with:

Emergency Management Coordinator

Name and Title Jordan T. Beery, Principal

AND

Law Enforcement (county sheriff or chief of police or designee of MSP)

Name and Title _____

OR

Fire (fire chief or designee)

Name and Title _____