



St. Monica Catholic School

Facilities, Equipment,
And Technology
Plan

2023-2026



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Mission

THE **M.O.R.E.** FACTOR

A **M**ission **O**rdered towards **R**eaching **E**ternal life!

At St. Monica Catholic School, our mission is to partner with families to offer a Christ-centered education where students are nurtured to develop the whole person through service, a vigorous academic program, and opportunities for dynamic extra-curricular activities. Rooted in Catholic values, we are dedicated to guiding our students to the Truth, Beauty, and Goodness of the Catholic faith in partnership with vigorous academic curriculum. Through fostering a strong faith formation, we aim to help our students and families to become a light in the world, a community of future saints, and leaders.



School Priorities

The school priorities are largely based around the four C's that Mr. Beery rolled out at the beginning of the 2019-20 school year. The four C's are as follows:

1. Catholic Faith – As a Catholic School, our faith life is paramount to our Mission. If we are truly guiding our students to Eternal Life than we need to be living our faith. I will be increasing retreat opportunities, continue our progress to a curriculum built with Christ at the center, and continue the exposure that our students have to the Mass and the Sacraments. It should be obvious to anyone who walks through our doors that our faith is foremost on our minds.
2. Community – Our community is who we are. The culture that is created within our community can be our greatest evangelization tool. Therefore, I will focusing on making sure that our community identity is reflected by our school policies and the things that we share through marketing and social media.
3. Communication – I find that the more informed people are, the more invested they can be in what is going on. I aim to create transparency between the school and everyone in the community. This starts with emails from me to community when things need to be known, continued use of our social media sites, and communications between teachers and parents. I will also be continuing the series of roundtables that were started last year as a way to keep open paths of communication. Have a question or comment? Feel free to email me at jbeery@stmonicakzoo.org
4. Collaboration – When we work together to offer the best opportunities for education to our students, everyone wins. This is true within our school community but also within our diocesan community. I am looking forward to working with service organization to complete service projects, other catholic schools to create a larger sense of community, local businesses to pull off amazing fundraisers, and our local communities so that we can be a beacon of what it means to be living out our education through Truth, Beauty, and Goodness.



Vision

St. Monica Catholic School offers a full academic program, accredited through the Michigan Non-public Schools Accreditation Association (MNSAA). The program includes theology, mathematics, reading, writing, library, technology, science, social studies, English grammar, phonics, handwriting, physical education, Spanish, band, music, and art.

The purpose of this plan is to support the delivery of this program in a way that acknowledges the formation of the whole student through what is true, beautiful and good. In order to do so, it is the school's responsibility to maintain and upgrade the facilities to provide the best environment for learning. The school must also make sure the teachers have the appropriate equipment to meet the needs of the students and convey their wisdom upon the students. Finally, the school must provide appropriate and current technology to supplement the educational process that does not distract from the education being offered.



Facilities

Goal:

Achieve and maintain a quality facility that supports the delivery of our education.

Strategy I:

Maintain or repair the exterior of the facilities entrusted to the school.

- Make sure that the exterior of the building is maintained and looks like it is taken care of. This means tending the grounds, parking lots, fences, school walls and windows, and the school entryways.
- Contract with companies when necessary to support the upkeep of the school exteriors as listed above.
- Complete the MCC Self-inspection Report annually to identify areas for improvement.

Strategy II:

Maintain or repair the interior of the facilities entrusted to the school.

- Use the summer periods to appropriately wax the school hallways and classrooms.
- Contract with a cleaning company to prepare the school at the end of the summer and to maintain the cleanliness of the school throughout the year.
- Complete the MCC Self-inspection Report annually to identify areas for improvement.

Strategy III:

Assure that our building is accessible for students with temporary or permanent physical impairments.

- Maintain ramps and other accessibility measures that are already in place.
- Look into ways to increase the accessibility, specifically how to make the school basement more accessible.



Equipment

Goal:

To ensure that faculty, staff, and students are provided with the appropriate equipment to aid their educational process.

Strategy I:

Maintain current equipment that is used in the process of educating students or maintaining the educational spaces. Also, remove any out-of-date or excessive equipment.

- Work with our maintenance director to ensure that all equipment is functional and repair what is not.
- Every summer provide maintenance to any equipment that needs to be regularly serviced in order to continue functioning appropriately.
- Annually inventory the equipment in all classrooms and educational spaces. Recycle or otherwise remove equipment that is broken or out-of-date. Store excessive equipment somewhere that will not damage the equipment. Do so in accordance with maintaining appropriate environmental stewardship practices.

Strategy II:

Empower faculty and staff to purchase new equipment when necessary for furthering education or to increase accessibility.

- Encourage faculty and staff to identify equipment that needs to be updated or replaced.
- Seek funding for replacements and new equipment through our CSGK budget, SMCS Boosters, and family donors.

Strategy III:

Use annual capital improvement funds to make purchases that will aid our faculty and staff in providing a quality education.

- Identify and prioritize projects that could be completed using the annual capital improvement funds in our CSGK budget.



Technology

Goal:

To provide faculty, staff and students with access to technology that will help with the educational process.

Strategy I:

Maintain current technology pieces that are used in the process of educating and remove any out-of-date or excessive equipment. EANS monies allow us to purchase quite a bit and we need to maintain those pieces to save on costs.

- Work with our IT Administrator and Technology Director to ensure that all technology is functional and repair or replace what is not.
- Every summer provide check all desktops, iPads, projectors, etc. to ensure that they are being properly stored and maintained.
- Annually inventory the technology pieces in all classrooms and educational spaces. Recycle or otherwise remove equipment that is broken or out-of-date. Store excessive equipment somewhere that will not damage the equipment. Do so in accordance with maintaining appropriate environmental stewardship practices.

Strategy II:

Seek donations of technology from companies or other sources.

- Reach out to companies that have given donations in the past to local schools.
- Seek donors who would be willing to give directly to technological purchasing.

Strategy III:

Use annual technology funds to make purchases that will aid our faculty and staff in providing a quality education. Also, bring technology proposals to the Boosters for consideration.

- Identify and prioritize projects that could be completed using the annual technology funds in our CSGK budget.
- Submit technology proposals to the Boosters to take some of the stress off the CSGK budget.



Strategy IV:

Use adaptive technologies to assist students how have learning or physical disabilities.

- Research and identify adaptive technologies to assist students with disabilities in order to increase the accessibility of our education.
- Seek grants and other sources of funding available for adaptive technology purchasing.

Strategy V:

Follow and enforce the CSGK Acceptable Use Policy and Social Media Guidelines.

- Use this document to guide technology use when related to the school.
- Make sure families are reading and signing the agreement.
- Following these guidelines will help us to ensure that our educational process is guided by the truth, beauty, and goodness of the Catholic faith.

Strategy VI:

Work with the IT Administrator and the Technology directory to ensure technology purchasing supports our school Mission.

- Ensure that technology purchasing and use in done in a manner that is in line with the Catholic Faith and our mission to guide our students and families to achieve eternal life.
 - Work with and purchase from ethical companies.
 - Recycle technology with companies who practice appropriate stewardship of the environment through their actions.



Building Management and Technology Team

Jordon Beery – Principal

Jim Redmond – Maintenance & Summer Janitorial Director

Bridget Cousino – Administrative Assistant

Amber Parker – Administrative Assistant

Rachael Haas – IT Administrator, SMCS and SACS

Michael Oostindie – Technology Director, CSGK