

## The Diocesan Liturgical Commission

### Article I: Name and Description

The Diocesan Liturgical Commission is the structure charged with the responsibility of assisting the bishop as moderator, promoter, and custodian of the liturgical life of the diocese.

### Article II: Functions

- A. The Commission will be fully informed on the state of pastoral-liturgical activity of the diocese.
- B. It will stay abreast of pastoral-liturgical activity in the region and beyond.
- C. It will carry out faithfully those proposals in liturgical matters made by the competent authority and keep informed on studies and programs taking place elsewhere in this field.
- D. It will establish goals and objectives for the Commission in the light of diocesan goals and objectives.
- E. It will suggest and promote practical programs of every kind that may contribute to the advancement of liturgical life, especially in the interest of aiding priests, deacons, ecclesial ministers, and parish worship committees/staff.
- F. It will develop, in consultation with the Bishop of Crookston, a liturgical formation plan for the diocese.
  - a. It will suggest, when consulted, step-by-step measures for the work of pastoral liturgy, to call upon people capable of helping in liturgical matters, and to propose suitable means and resources.
  - b. It will see to it that programs in the diocese designed to promote liturgy go forward in cooperation with the Bishop of Crookston and his staff.
- G. It will represent to the Bishop's Committee on Divine Worship (BCDW) and the Federation of Diocesan Liturgical Commissions (FDLC), the liturgical needs and concerns of the people.
- H. It will be consulted prior to the renovation of a worship space, especially the sanctuary of any church or chapel in the Diocese of Crookston.

### Article III: Membership

- A. A Director of the Office of Worship shall be an ex-officio member of the Commission.
- B. The Diocesan Chancellor shall be an ex-officio member of the Commission.
- C. Membership to the Commission shall be by appointment of the Bishop, in consultation with others he deems appropriate.
- D. There shall be no more than ten members on the Commission.

- E. The term of membership is three years and renewable for a second term.
- F. In choosing new members for the Commission, consideration shall be given to the candidates' a) knowledge of and interest in liturgy, b) willingness to study and work on assignments for the commission, and c) expertise in theology, liturgy, music, art.

#### Article IV: Officers

- A. The Chairperson will be appointed by the Bishop of Crookston for a period of three years.
- B. A recording secretary shall be appointed by the Chairperson with the consent of the Commission members. The term of office shall coincide with that of the Chairperson.

#### Article V: Meetings

- A. The Commission shall meet at least quarterly; meetings may occur remotely via video or teleconferencing.
- B. The normal quorum shall consist of a simple majority of the members; an emergency quorum may be declared by a unanimous vote of those present at a meeting for which there has been given due notification to all members.
- C. Members shall attend all meetings of the Commission. If a member misses two meetings during a working year without giving prior notice, or more than three meetings altogether during a working year, he/she automatically removes himself/herself from the Commission.
- D. Ad hoc groups may be convened to assist with research, resource-gathering, special event planning, or other worthy matters at the request of the Chairperson or the Bishop of Crookston.

#### Article VI: Responsibilities of Members

- A. Members shall attend all meetings of the Commission.
- B. Members shall represent the Commission to other groups and bring to the attention of the Commission whatever concerns said groups have in the field of liturgical formation.
- C. Members shall serve on committees and participate in special projects, as circumstances warrant.

#### Article VII: Amendments to the Constitution

*Any* section of this Constitution may be amended at any regular or special meeting by a two-thirds vote of the members present and voting, providing that notice, including the subject of the proposed amendment, has been given in the call for the meeting, and that the Bishop approves.