

NOTE: Please send the completed application and payment to the Diocese of Crookston at least 15 days prior to the event to process the insurance coverage.

DIOCESE OF CROOKSTON
APPLICATION FOR SPECIAL EVENTS COVERAGE

Coverage Limit Renter's Liability: \$1,000,000 Combined Single Limit each and every occurrence Commercial General Liability only including Bodily Injury, Property Damage and Host Liquor Liability. If Liquor Liability is required, coverage will need to be purchased separately. **Submission of application does not bind coverage - all events are subject to approval.**

Coverage underwritten by **Certain Underwriters at Lloyd's of London**; Policy No. 23W2138

Cost of Coverage: \$95 Per Event (Overnight Stays - \$125)

TO AVOID DELAY OR DENIAL OF COVERAGE, PLEASE ENSURE THAT EVERY FIELD IS COMPLETED.

Name of Parish or Institution: _____

Street (Physical) Address (NO P.O. BOXES): _____

City/State: _____ **ZIP Code:** _____

Phone No.: _____

Lessee (Additional Insured) Information:

Name of Sponsoring Organization or Individual Requesting Coverage

(Please **Print** Lessee Name(s) or Organization)

Lessee (Additional Insured) Contact Person:

Name: _____

Street Address: _____

City/State: _____ **ZIP Code:** _____

Telephone: _____

To receive approval notification please print e-mail(s):

(Please **Print** E-mail(s) Clearly)

Date of Event: _____

Type of Special Event (Example: wedding reception, anniv. party, etc. If it's a **FUNDRAISER**, be specific about what is occurring):

Time of Event: From _____ To _____

Is this an overnight event? _____
Yes _____ No _____

Approx. Number of Participants: _____

Is Food Being Served? _____
Yes _____ No _____

Is Liquor Being Served? _____
Yes _____ No _____

If liquor is to be sold (or cost included in ticket price) and/or a license or permit is required in order for you to serve or furnish alcohol, you must obtain **LIQUOR LIABILITY** coverage by separate application.

Does this event require the additional coverage? _____ Yes _____ No

To Note: If liquor liability coverage is NOT purchased and an alcohol related claim results, the claim will be excluded if it is determined that a liquor liability policy should have been purchased.

COVERAGE DOES NOT APPLY TO CERTAIN EVENTS AND EXPOSURES, SUCH AS, BUT NOT LIMITED TO:

- Any carnival event
- Fireworks & fireworks displays
- Events involving 'BYOB' (Bring your own bottle)
- Events involving pool or lake activities
- Events involving recreational vehicles
- Parties serving alcohol without a state permit when required
- Events organized or operated by professional promoters/performers or chartered organizations
- Organized sporting events, including tournaments & camps (some sporting activities are allowed and must be pre-approved).
- Political Rallies
- Amusement rides, including mechanically operated devices, trampolines, & rebounding devices
- Claims related to an epidemic/pandemic

MAKE CHECK PAYABLE TO:
DIOCESE OF CROOKSTON

RETURN WITH FORM TO:
GROUP INSURANCE OFFICE
DIOCESE OF CROOKSTON
P.O. BOX 610
CROOKSTON, MN 56716

ADDITIONAL CHARGES WILL APPLY FOR:

- Events which exceed 3 days in duration (charge TBD)
- Inflatable Amusement Device (Must be pre-approved, picture required. Minimum charge of \$100 per inflatable applies; each device is underwritten; charge is determined by size and potential risk.)
- Events that exceed 1,000 in attendance (charge TBD)

Signature of Applicant (Lessee) _____

IN THE EVENT OF A CLAIM, PLEASE CONTACT Waldorf Risk Solutions, claims@wrs1928.com or 631-423-9500 and reference the Diocese of Crookston special event policy number 23W2138.