

Holy Trinity Board Meeting

Date: Tuesday, December 9, 2025

Time: 7-8:15ish PM

Attendees: ~27 attendees (Some in person/some on Zoom), 6th grade had the most parents in attendance so the class has earned a free dress day

Location: HT 5th Grade Classroom

Moderator: PTO President: Brianna Taylor/ Can be reached at: pto@htsch.org

Action Items:

- *Previous Opens/Remain Open:*
 - o **Brianna, David, and Chelsie:** Will the PTO be allocating any funds to classroom Titan stores? If yes, how does the PTO plan to distribute funds between the classrooms?
 - o **Brianna:** Look into how to handle the Grandparent's Day RSVP set-up, how was it done last year?
 - o **Yvonne:** Call to see if we can get flowers donated for Grandparents Day. Talk to Angela Jones.
- **Anne:**
 - o Enable the Google Holy Trinity Catholic School profile to allow reviews
 - o "Speakers" are missing that PTO purchased. Please check if 1 is with Cedar Park MS. One went MIA after the drama production last year.
- **Brianna, David, and Chelsie:**
 - o Will the PTO help fund service project efforts? 5th grade asked for support.
 - o Make sure that Friday's PTO treat for Christmas parties is organized and supported. Communicate with Anne what the final plan is.
 - o Get Todd's ornaments to whomever needs them – ensure funds raised go to the right group.
 - o Write thank you notes for local businesses that have supported the school. See if our social media folks could thank businesses that support us on our social handles. Supply them the information.
- **Brianna:**
 - o Bring up MS elective offerings to SAC – it is important there is variety year to year and the courses being offered aren't the same every year.
- **5th Grade Room Parent:** Speak to our Athletic Director (Courtney) about having the basketball games late the 1st Saturday in February so all students can support serving meals as part of their service project.
- **Everyone:**
 - o Want to promote our school with a yard sign? Ask Dr. Erwin – she can provide you a yard sign.
 - o We have a Mass Ambassador Coordinator (Alyssa Donnally) but we are looking for folks to sign up in Track it Forward to be Mass Ambassadors.

- Volunteer sign-ups for Open House and other events are now online – continue to monitor the [Track it Forward sign-ups](#).

Discussion Topics:

- PTO Budget Update
- Spirit Wear Update
- Service Project Updates & PTO Budget
- Upcoming Events
 - Open House
 - Christmas Cookie Reception
 - Christmas Parties
- Miscellaneous
 - Google Reviews
 - Teacher Lounge Refresh
 - Promote Businesses of Current Families
 - Ornaments by Todd
 - Thank you notes – PTO
 - Fine Arts Rotation (Middle School)

Discussion Details:

Budget Updates: None, awaiting results of Panera Bread DNO

Spirit Wear Update:

- First order/batch complete – *store closing periodically throughout the year*
- We had about 30 orders
- Grandparents swag will be ready to go and available for purchase soon
- The Spirit Wear sales get hidden in the Monday Minute. Recommend sending separate email to evangelize new offerings.

Service Project Updates:

- 5th graders are doing “Valentine’s for Vets” service project. They will be serving a meal the 1st Saturday of February. Meal being served at Doreen’s Place.
 - Would PTO pay for the meal?
 - Could we run a promo within the school – “Sponsor a Vet” for \$5 to raise funds?
 - Ask Courtney (AD) for a late basketball game so the players can be there to serve meals
- 6th grade’s project is underway (Recycling for a Cause) – Metro Guest Speakers spoke to class in December. The core recycling effort begins in January. Parents have been notified in the class.
- 8th grade volunteered at the Food Bank. \$2k was raised as well as 2000 lbs. of food by school.
- Coat, book, etc. drives in swing!

Upcoming Events

- Christmas Cooke Reception: It’s under control. Crumble Cookie donation happening. Lemonade is sticky – consider ice cold water.

- Open House: Flyers are going out when we return. Read more about Google Reviews section below. No new needs at this moment. See Track It Forward and monitor Monday Minute.
- Christmas Parties: Middle School does their own thing but PTO supplying a fun drink and popcorn to all students. Cart may get pushed around. Treats may be centralized in cafeteria to avoid messes. Final plan is TBD. Any volunteer needs – check with your room parent, monitor Track it Forward.

Miscellaneous

- **Google Reviews**: We have no recent ones. Social proof is valuable to the school. The school doesn't have the budget to pay for a Niche account or Facebook Ads to promote the school. We have a cap on the number of students per class, but a full class helps control tuition costs for all. We have room in younger classrooms for more students (Below 4th).
 - o How can people help? Get the positive word out about Holy Trinity and its Open House.
 - Online reviews can be submitted
 - Love our school? Talk about it with friends and family
 - Dr. Erwin has yard signs available if anyone wants to put one in their yard
 - o Flyers are going out in January to promote the Open House
 - o Niche experience was mixed and deemed not worth the cost by one attendee that knows their previous school used it
- **Teacher Lounge Refresh**: Veronica is on it. Let the PTO know how we can help. There are leftover supplies from the school dance (chips), that can be used.
- **Promote Local Family Businesses**: How does the PTO feel about a directory being set-up with businesses and services? Jennifer Murphey (parent in 7th grade) is happy to set this up. The idea is to provide a centralized listing of businesses and services provided by our school families.
 - o Feedback was positive
 - o Suggested we allow folks to list CYO uniforms listing for exchange/purchase. Maybe this could be grouped into this? We had a Google Drive where we were doing this but it hasn't been maintained and promoted in more than 1 year.
- **Ornaments by Todd**: We have many leftovers from Santa's Workshop. They are nice. We'd like to sell at future events. The money could go to a charity of our choice OR to help 5th grade with their meal service project, if they do the work to host the sale. It was suggested we sell at Concert reception or after Mass in cafeteria. Group attending meeting did not have any issue with plan. Final plan is TBD.
- **Thank You Notes**: PTO should write some thank you notes to local businesses that have helped us this year. Anne suggested leveraging a picture on thank you note. We could thank businesses supporting us on our social media handles too.
- **Fine Arts and Electives Rotation**: A parent asked with Ms. Jones leaving the school, will we have the drama rotation in the Middle School Fine Arts rotation? If so, who will provide?
 - o Anne has someone identified and there will continue to be a drama class in the fine arts rotation for Middle School. More details coming out soon.
 - o Anne shared why there is a Fine Arts rotation now versus how things were handled like for electives in the past. The way it was done – it meant few breaks for teachers.
 - Parents want variety in course offerings. It's important the class isn't the same every year. Anne assured parents that while there may be the same 3 rotations

every year (music, art, drama) – the teachers mix up what the students are taught each year. Different skills are being taught.

- Question asked about requirements for teaching electives – do you need a teaching degree? Anne indicated for electives there has to be a full course of material prepare and must go through background checks, etc.
 - Brianna will bring this topic up at future SAC meeting.
- **Spirit Week** next week
 - **School Assembly:** Golden Clock went to 8th grade, Gold Whistle went to Pre-K

Important January School Events:

- Holy Trinity Open House: Scheduled for January 11th
 - Volunteer needs posted on Track it Forward
- Grandparents/Special Friends Day & Catholic School Week: Scheduled the week of January 26-30th. It will be a short week. We did not discuss this event.