

CATHOLIC DIOCESE OF SALT LAKE CITY
DIOCESAN FINANCE COUNCIL
Meeting Minutes of May 11, 2021 Pastoral Center,
27 C Street, Salt Lake City, Utah

PRESENT:

Most Reverend Oscar Solis	Doug Black
Reverend Monsignor Colin F. Bircumshaw	Mark Longe
Reverend John Evans	Kathie Roberts
Reverend Clarence J. Sandoval	Andrea Steenburgh
Deacon George Reade	Candice Greenwald
Fred Strasser	Lisa Cooper
Darcie Costello	Sarah Niemann

NOT PRESENT:

Tom Zampedri

CALL TO ORDER AND OPENING PRAYER:

The meeting was called to order at 2:35 PM with opening prayer by Father John Evans.

APPROVAL OF MINUTES – OCTOBER 2, 2020:

It was noted that the date of the minutes was incorrect. Father John Evans and Father Clarence Sandoval made a motion to approve the October 2, 2021 Minutes with a corrected date and they were unanimously approved with the change.

BUDGET REVIEW AND APPROVAL FOR FISCAL YEAR JULY 1, 2021 – JUNE 30, 2022

Msgr. Bircumshaw turned the time over to Candice Greenwald to go over the budget. Candice referred to a budget handout that everyone had received noting how the handout was set up. She also noted that the main components of the budget are salaries and benefits and programs. She stated that the personnel budget makes up 71% of the total request and includes a 4% across the board cost of living increase for lay employees. It also includes two retiring priests. There were also position changes, additions, and promotions in the current fiscal year that need to be carried forward to the new fiscal year.

Candice then went through the operating side of the budget by functional category noting the following:

- Educational Services – There is an increase in marketing for the schools. Additionally, there is an increase in faith formation, which was the adding back of professional development which was removed from the current fiscal year due to COVID.
- Pastoral Services – There is a decrease because one of the seminarians is going into a pastoral year.
- Public Services – The budget increased due to the Family Life Office adding a program called the Creighton Project, which trains marriage prep leaders. This training takes place every five years.
- Administrative Services – There is an increase. Property and auto insurance increases are included in this, increases in property taxes, and increase in the operating costs for the cemetery which will be funded through the cemetery's revenue.
- Diocesan Revenue – There is not much change. The DDD revenue goal remains the same and there is a slight increase in assessments.

Father Evans asked about the reality of an increase in the parish assessments. Candice noted that it is expected that the parish will be able to meet the assessment goal.

Msgr. Bircumshaw also noted that the Diocese has put a multi-phase plan in place to address any significant shortfalls.

OTHER BUSINESS

Secretary Transition

Candice Greenwald noted that there will be a transition in secretaries. Lisa Cooper will be stepping down and Sarah Niemann, who was recently promoted to senior accountant, will be taking over. Lisa was thanked for her service.

Website – Voice of the Faithful

Worksheet from Voice of the Faithful survey centered around Diocesan financial transparency was discussed. The worksheet for the survey allows the Diocese to score itself on transparency and gives an opportunity for improvement. They would like to see the names, credentials, terms, offices, and contact information for the committee memberships. They would also like agendas posted on the website as well as a high level summary of the minutes.

An inquiry was made regarding opposition to these postings and no opposition was noted.

NEXT MEETING & ADJOURNMENT:

The next meeting is scheduled for October 19, 2021. This meeting was adjourned at 3:35 PM.