Diocese of SALT LAKE CITY <u>PRINCIPAL</u> APPLICATION PERSONNEL INVENTORY FORM AND EMPLOYMENT APPLICATION

NAME OF SCHO	OOL FOR WHICH	I YOU ARE APPL	YING		
SECTION I			PERSONAL DATA		
	arked with * is opti		ou are requested fill i please attach additio		f an item does not
CHECK TITLE _ - -	Mr Dr	_Sr. _Brother _Rev. (Diocesan) _ Rev. (Religious)		New Applica Present Staf	
Level NTerror		/	/	/	
Last Name		First	Middle	S	ocial Security Number
Full name of religion	ous community and	initials (if applicab	le) City & State of	provincialate	
Home address, num	nber, street, city, sta	ate & zip code:			
Work address: scho	ool/firm, number, st	reet, city, state & zi	р		
Birthdate: Mont	h Day Year	City, State, C	ountry		
Religion:		Reli	wered if checked. gion is a bonafide re ets requirements of F		ormation solicited
	SECTION	II EDU	CATIONAL BA	CKGROUND	
TYPE OF		CITY AND	DATES	DECREE	
<u>TYPE OF</u> <u>SCHOOL</u>	<u>NAME OF</u> <u>SCHOOL</u>	<u>STATE</u>	<u>DATES</u> <u>ATTENDED</u>	<u>DEGREE</u> EARNED	DATE DEGREE GRANTED
High School					
<u>College or</u> <u>University</u>					
<u>Other</u>					
PRACTICE TEA	CHING		1		
	-				
SCHOOL	ADDRESS	, CITY, STATE & Z	ZIP I	DATE	GRADE/SUBJECT
CERTIFICATIO	<u>N</u> :				
STATE/A	GENCY T	YPE ARI	EA CERT. # D	DATE ISSUED	EXPIRATION

1

List major workshops, seminars, internships, grants, summer programs in which you have participated in the last five years and which are not normally part of the degree program. (Do not include conventions, single meetings, etc.)

Program-place	sponsor	date	field
Program-place	sponsor	date	field
Program-place	sponsor	date	field

Please list all of your professional association memberships

Please list any articles or books, which you have published, including name and date of the journal (s), publishing company and publication date of book (s)

SECTION III PRESENT EDUCATIONAL ASSIGNMENT AND EXTRA-CURRICULAR INVOLVEMENT

position(s) held currently

Street and number

City & State

Zip

Hours spent in other school related (not preparation) tasks: Specify

Please circle any of these extra-curricular activities in which you are engaged as part of your present assignment or as an extension of it: sports, dramatics, music, forensics, school paper/yearbook, community programs, other.

Specify and give details of your participation here:

Enter below any CCD or other formally organized out-of-school religious education programs, for either children or adults, in which you assist.

Name of parish or school		
Grade level	hours per week	number of students
<u>COMMENTS</u>		

SECTION IV PREVIOUS EXPERIENCE

POSITIONS IN EDUCATIONAL INSTITUTIONS. List all prior educational employment below. Put the most recent first.

CITY & STATE	SCHOOL	YOUR TITLE	GRADE OR	FROM	ТО
			SUBJECT	MO. YR.	MO. YR.

OTHER EXPERIENCE: Include all full time educational and non educational experience during the past five years, whether or not it has pertinence for a position in education. In addition, list other experience, which though not academic has been of service in preparing you for a position in education. List the most recent first.

EMPLOYER & ADDRESS		FROM	ТО
	EXPERIENCE	MO. YEAR	MO. YEAR

SECTION V. APPLICANT REFERENCES

REFERENCES: (Three persons able to give information about your qualifications for the position for which you are applying).

NAME	ADDRESS	OFFICIAL POSITION	

 How soon will you be available?
 How long will you be available? (final date)

If under contract, when are your required to sign next year's contract	 Reason for leaving your present (or
most recent) employment.	

If you have placement papers on file with a placement bureau or college placement office, give its full name and address here.

DATE_____SIGNATURE____

Updated July 2005

Please respond to the following:

1. Why do you wish to be a principal in a Catholic School?

2. Briefly state your philosophy of education.

3. What is your vision for Catholic education in the future?

RECOMMENDATION

Applicant: Please type or print clearly the following information:

Name

Signature

Date of Application

Position for which you are applying

Author of this recommendation: At the request of the individual name above, you are asked to comment on his/her qualification.

Please consider the candidate's professional performance and competence in preparing this reference.

PLEASE USE THIS SPACE FOR YOUR STATEMENT.

Author's Name		Position:	
Institution			
Address	City	State	Zip
Signature		Date	
Return to:			
	Superintendent Catholic Schools' Office 27 C Street Salt Lake City, Utah 84103		
Updated July 2005			

NOTIFICATION AND AGREEMENT

PLEASE READ BEFORE SIGNING

I CERTIFY THAT ALL ANSWERS GIVEN BY ME ARE TRUE, ACCURATE AND COMPLETE, I UNDERSTAND THAT THE FALSIFICATION, MISREPRESENTATION OR OMISSION OF FACT ON THIS APPLICATION (OR ANY OTHER ACCOMPANYING OR REQUIRED DOCUMENTS) WILL BE CAUSE FOR DENIAL OF EMPLOYMENT OR IMMEDIATE TERMINATION OF EMPLOYMENT, REGARDLESS OF WHEN OR HOW DISCOVERED.

Questions regarding this statement should be directed to any employment interviewer before signing. The application will be given every consideration, but its receipt does not imply that the applicant will be employed.

I authorize the investigation of all statements and information contained in this application. I release from all liability anyone supplying such information and I also release the employer from all liability that might result from making an investigation.

I acknowledge that I have read and understand the above statements and hereby grant permission to confirm the information supplied on this application by me.

APPLICANT SIGNATURE

DATE