

Parent Association General Membership Meeting Minutes - September 9, 2025

Held In accordance with PA Bylaws 5.6 "Manner of Acting" and Robert's Rules of Order

Attendance: Michael Henry, Katherine Luders, Wendy Evans, Erin Koshut, Mariah Brown, Vicki Pignataro, Libby Parker, and Lauren Tripp

Started at 5:06 p.m.

1. Welcome and opening prayer
2. President's Report
 - a. Board Members
 - i. Thank you to a dedicated team guided by Mr. Henry who supports our creativity and initiative.
 - b. Membership Drive
 - i. 132 families – current count, 200 as goal
 1. House points awarded:
 - a. Divine Mercy – 49% participation – 1st place – 12 points
 - b. Holy Gospel – 39% participation – 2nd place – 8 points
 - c. Blessed Mother – 38% participation – 3rd place – 6 points
 - d. Holy Cross – 34% participation – 4th place – 4 points
 - ii. Next push to reach goal of 200 families – Ice cream party for grade with most sign ups. Come out of \$500 miscellaneous budget. Mr. Henry approved to do either by grade or by house. Aim to do within the next two weeks, by end of the month.
3. Treasurer's Report
 - a. 2025-2026 Budget Approved – No report today. Will review Chris' responses from today, update after review of his responses, and send out.
4. Standing Committee Reports
 - a. Hospitality
 - i. Homecoming 9/11
 1. Table – at entrance with items and QR code for signups. Libby will sell Oktoberfest tickets in shifts – two people from 5:30-6:30 (Kathryn 5:30-6 and Mariah 6-7) and two others from 6:30-7:30 (Erin). Alumni table will be next to PA's.
 2. Items to be handed out – shakers and sunglasses
 - ii. Future Falcons (8th, 7th, and 6th grades)
 1. Date for 6th grade Future Falcon
 2. Request from Mrs. Schovel (8th and 6th grade changes)
 3. 8th grade is set with Bruegger's and BJ's (Mariah and Felicity). Discussion re: Dunkin Donuts will donate at any event.
 4. Nov. 6 - 7th Grade Showcase/Open House Day
 5. April 16th - 5th/6th Grade Theater Day – They come for theater day.
 6. \$250 budget for all of them.
 - b. Oktoberfest
 - i. Sponsorship / Basket Updates - \$30k in sponsorships. Eight out to finalize.

\$40k was goal. Would like more \$2,500 game sponsors. Baskets are covered for freshman/sophomore and junior/senior are still being worked. Do like a gift registry like f/s so shows what's been purchased. Jennifer posted Junior link this week and will do Senior later this week. Unlock the Treasurer items will also have a wishlist with items for the grill. Discussion re: streamlined process/consolidated packet for all sponsorships and fundraisers and overview of school. Distribute in late October before do budget for next year. Could get end-of-year donations or pledges for future years. Need Oktoberfest packet in May.

- ii. Early Bird Deadline Extended
- c. Social Media
 - i. Guidelines / Standards – each sport, club, and house has a page as well as PA. Mr. Henry will speak with Vince tomorrow re: guidelines.
- d. Marketing
 - i. Membership Drive
 - ii. Oktoberfest
- 5. Special Committee Reports
- 6. Old Business
 - a. Approve Past Meeting Minutes
 - i. August 27 General Membership Meeting Minutes – Approved.
- 7. New Business
 - a. Schedule Next Board Meeting – Disc. re: every other month. Will be Oktoberfest meetings and then November PA Board meeting. Mr. Henry will send dates to Kathryn tomorrow.
- 8. Announcements including calendar review of upcoming events
 - a. Homecoming 9/ 11
 - b. Future Falcons 9/18

-Concluded 5:44 p.m.