



CATECHETICS APPLICATION CHECKLIST

Use this checklist to track your progress as you gather and submit your required materials.

Application Deadlines: Fall: July 15, Spring: November 1, Summer: March 1

Certificate in Catechetics (academic credit)

☐ Completed Application ☐ Application Fee ☐ Transcripts: Undergraduate and Graduate*

☐ 3 Letters of Recommendation*

Applicants must designate three recommenders to complete an online evaluation survey.
Please choose **one** recommender from **each** of the following required roles:

1. Pastor or religious leader able to attest to the applicant's standing and character. Where the applicant does not have a pastor of record, this reference may instead come from any person who can speak substantively to the applicant's ethical character and suitability to guide others in ministry or counseling.
2. Current or former supervisor, from a workplace, ministry, clinical, or volunteer setting.
3. A professional recommender of your choosing.

☐ **Justifacts Background Check** (International Students: Background checks are waived for students who reside outside of the U.S)*

☐ **If you are a Priest or a Deacon, a Letter of Suitability from your diocese will suffice for your background checks.***

**Saint Vincent Seminary holds the right to provisionally accept applicants to degree programs who do not meet the standards for regular admission. Provisional admission provides applicants with an opportunity to demonstrate their potential for academic success at the graduate level or accumulate items unavailable at the time of application (i.e. a letter(s) of recommendation). Upon successful completion of 12 semester hours of graduate credit, students in provisional admission status who have earned a 3.0 average or better on all graduate work attempted at Saint Vincent Seminary, and have satisfied all other admissions criteria, may petition for regular admission status.*

See Other Side for More Information

Letter of Completion in Catechetics (no academic credit)

☐ Completed Application ☐ Application Fee

☐ 3 Letters of Recommendation*

Applicants must designate three recommenders to complete an online evaluation survey.

Please choose **one** recommender from **each** of the following required roles:

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Financial Aid

If you are in need of aid, grants are available through the IMF. The application for the grant is due by the admissions deadline.

FOR MORE INFORMATION CONTACT

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