

St. Mary's School

132 W Butler St, Manchester, IA 52057

<https://st-marys.pvt.k12.ia.us> T: 563-927-3689

Dear Parents,

On behalf of the staff at St. Mary's School, I am happy to welcome you to the 2022-2023 school year! We are looking forward to a productive partnership with you to ensure our children can achieve their highest potential. We recognize that in order to be successful in school, our children need support from both the home and school. We know a strong partnership with you will make a great difference in your child's education. As partners, we share the responsibility for our children's success and want you to know that we will do our very best to carry out our responsibilities. We ask that you guide and support your child's learning by ensuring that he/she:

- Attends school daily and arrives on time, ready for the day's learning experience
 - Completes all homework assignments given by teachers
 - Reads daily to develop a love for reading and to improve literacy skills
 - Shares school experiences with you so that you are aware of his/her school life
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We thank you for your support and look forward to an awesome school year.

Blessings,

Kelley Harbach

Principal



Upcoming Events

August 1-3

Registration 7:30-3:00

August 25

Open House 6:00-7:00

August 30

First Day of School

Important Announcement

Wednesday, August 31 is a 1:15 early dismissal for professional development.

Upcoming school events for the 2022-2023 year can be found using the calendar feature of our website.

Please visit <https://st-marys.pvt.k12.ia.us>

More Important News

Parent/School Communication Protocol:

Due to the large number of messages the school office receives by phone and email, we are reminding parents to please send a note with their child/children in the morning listing after school transportation plans. We understand that plans often change throughout the day, but please do not email or call your plans to the office/teachers on a daily basis. This helps in two ways:

- Ensures that your child's after school plans are secure.
- Decreases unnecessary disruptions in the office.

School Pictures:

Fall pictures for students in JK and Kindergarten-6th grades will be Friday, September 23. Preschool students will have pictures on Thursday, October 27.

Student Liturgy Dress Code:

A reminder that students are not to wear jeans, windpants, sports shorts, sweatpants or sport t-shirts/sweatshirts at Mass. We encourage dress shorts, dress slacks, shirts with collars, dresses, capris, skirts or skorts. Parents will be contacted via letter or phone call if a child is not following the School Dress Code. Thank you for your cooperation!

Remind:

St. Mary's School utilizes *Remind* as a communication tool. Sign up is free. Directions are available at <https://st-marys.pvt.k12.ia.us/parent-resources>

School Lunch:

At this time, the federal government has not extended the free lunch program for schools for the upcoming school year. This means that families will go back to paying for lunch at the full, reduced, or free



Extended Care

Location: EC will be located in the school basement. The program will no longer be using the Parish Center. Families using Extended Care will be given a new door code at registration. Please use the main school entrance and front stairway when dropping off and picking up students from the program.

Updated Hours: If school is delayed in the morning due to weather, EC will open at 8:30 AM.

Registration: Extended Care registration forms are located at <https://st-marys.pvt.k12.ia.us/extended-care-1>

All forms must be filled out and returned during school registration (August 1-3).

Student schedules for 2022-23 must be submitted in Procure by August 19.

Please contact [Bobbi](#) with questions.

rates. If you are interested in seeing if your family qualifies for free or reduced lunch rates, the free and reduced application must be completed.

Because this is still a fluid situation, there are potential changes still coming for the lunch program for next year, including the cost of meals. As we receive additional information we will continue to pass it along to families.

Breakfast/Lunch Payments:

Please use <https://st-marys.revtrak.net> for **all** breakfast/lunch payments.

Welcome:

Please give a warm St. Mary's welcome to our new faculty and staff members!

- Jan Pirc – Associate
- Shari Riddle – Food Service Director
- Allie Clemen – 5th Grade Teacher
- Phil Franck – Head Custodian

Kindergarten Families:

Home and School Stars generously provides each kindergarten student with a St. Mary's shirt.

PowerSchool Registration:

Please keep an eye on your email for important information regarding PowerSchool registration. This process will need to be completed prior to the start of the 2022-2023 school year.

SCRIP Reimbursement:

SCRIP totals have been received and will be reflected on your 2022-23 tuition statement.

St. Mary's School Apparel:

The school apparel store is now open until the 8th of August. Items will be back in time for school to start! Use the following link to shop <https://momentumscreen.com/st-marys-school/shop/home>. Orders delivered to the school office will be sent home with your child once received. Please contact [Home and School Stars](#) with questions.