

St. Mary's School Board Minutes 12 September 2023

Routine Business: Call to order at 6:06 pm in the Memorial room

X	Brett Logan (2022)	X	Paul Temeyer (2023)	X	Lacey Carroll (2021)	X	Tony Monaghan (2021)
	Josh Heffernen (2022)		Jeff/Jan Eilers (2022)	X	Megan Lahr (2023)		
X	Ashley Jasper	X	Father Gabriel Anderson	X	Jen Soderblom		

Prayer: Led by Fr. Gabriel

Approval of Minutes: August minutes approved via email.

Old Business

Safety Grant - Application has been submitted. The program has not received many applications yet, so was completed with plenty of time to be approved. Using the full quote for the fire alarms is fine even though we know we won't receive grant money for the full amount.

Security cameras are installed and working well. There are plans to change the lock codes on the entrance doors due to changing of staff. New locks and key fobs will be installed with the security grant funds.

Archdiocesan School Board Policy Review – Clarified the plan for board to read a section of this each month and discuss. SMS is bound by the Arch board policies. We can suggest additions or changes, but can't officially "change" anything on our own. Board will discuss via email if there are any questions or concerns with what is read.

New Business

Preschool Associate – Need to hire due to Cindy Gaffney resignation. Discussed West Delaware starting wage for associates vs. SMS. Extended care director has been filling in, board encouraged Jen to go ahead with offering the position to her in addition to extended care duties. Different pay rates for the two positions.

Committees and Member Reports

Building & Grounds (Paul)	Siding is coming this week. Plumbers are finishing in boiler room, then will need electricians in, then heaters will be ready to go. Plan to remove the tree in the playground, add cement, and add hopscotch and other activity stations for kids' activities. Benches to be relocated.
SCRIP (Lacey)	Still need to brainstorm ways to introduce the program to new families, maybe at a kindergarten round-up. Finance committee has approved allowing scrip tuition credit to go towards lunch accounts in response to vouchers. Sue Morris is working on calling those on free/reduced lunch to see if they have a child in the religious education program to apply credit towards.
Home & School Stars (Jan)	Ice Cream Social is this week.
Parish Council (Tony Brett)	Putting together "Active Parishioner Expectations" 1. Register 2. Attend mass 3. Volunteer 4. Financially support
Gala (Megan)	No meeting. Committee will be talking to teachers in Sept about class projects.
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Principal's Report: Custodian does not feel she has the time or manpower to get everything done to standards – could the building and grounds committee help with some larger tasks?

Continued discussion on associate wages, an employee has voiced concerns about those with less experience being paid the same as more tenured associates.

FAST testing is going on, data will be shared with parents in October.

Picture day is coming up 9/29.

Magic match - currently has 11 classrooms funded, need 6-7 more for classrooms, plus two more for front office and hot lunch ideally.

Extended care - staffing is better than last year, however many high school staff are in cross country making afternoon scheduling difficult.

Hot lunch - table has been delivered. Student lunch price did not change this year, had to increase adult price due to state minimum. Adult price now \$4.90.

Positive ISASP results for our school. Enrollment is up approximately 11%.

Staff development – Curriculum research committee purchasing manuals to browse new curriculums. AEA will be leading staff training on early-out Wednesdays during Jen's maternity leave.

Registration – brainstorming ways to make more electronic for next year.

ESA – ½ the funds come to the school in the fall and ½ in the spring.

WD "Together We Are" Campaign – WD counselor contacted Jen to see if SMS would like to participate. Essentially this is a mental health awareness campaign for students. Board approval for SMS to participate.

24-25 Enrollment – Would like to get the enrollment documents done before Jen's maternity leave starts.

St. Mary's folders – A salesperson is going around to businesses to gather sponsorships for these folders, which are then free to the school. Discussion about what these folders are used for and decided that they are not necessary. Most communication from the office to parents is through email and Remind app.

Financials – August 2023: Approved by consensus.

Meeting adjourned at 7:36 pm

-Lacey Carroll, Board Secretary