

## St. Mary's School Board Minutes 13 February 2024

### **Routine Business:** Call to order at 6:00 pm in the Memorial Room

X	Brett Logan (2022)	X	Paul Temeyer (2023)	X	Lacey Carroll (2021)	X	Tony Monaghan (2021)
X	Josh Heffernen (2022)		Jan Eilers (2022)	X	Megan Lahr (2023)		
X	Ashley Jasper	X	Father Gabriel Anderson	X	Jen Soderblom		

**Prayer:** Led by Paul

**Approval of Minutes:** January minutes approved via email.

### **Old Business**

**Archdiocesan School Board Policy Review** – Board is receiving a section to review each month of this fiscal year. No concerns, questions or discussion regarding the section presented prior to this meeting.

### **ESA Process Updates**

Still waiting for information on sign-up for 24-25 school year. Last year guidance was received in late April and the application process started in June. Families already in the system receive emails directly from Odyssey. New families will need guidance.

### **Virtual Learning/Weather Cancellations**

St. Mary's did do one day of virtual learning when WD did not. We will be ok on hours for this school year without having to make up days that WD does not. There is a plan in place to propose a more formal virtual learning plan over the summer to prepare for future snow days. Goal is 1-2 hours of schoolwork per day rather than an entire day's worth of schoolwork.

### **Update for Music/Art Position**

Jen is creating a job posting for the music position. Goal is to post around March 1. She also plans to reach out directly to the three state schools, Clarke and Loras. Jen will also gather guidance from the Archdiocese on how we go about presenting the part-time position for art.

### **Technology Services Stipend**

Board would like to create a document for the stipend so it's ready for future use too, rather than specific to one employee. Board asked Jen if there are specific technology projects or duties that can be detailed in the document – would like the stipend to be duty-based rather than day-based so as not to create confusion when other teachers choose to work on classrooms in the summer. Will work on this and finalize in March.

### **New Business**

#### **West Doors**

Repair was recently completed which will get us by until the key badge system is installed.

### **2024-2025 Registration**

We have traditionally done both online forms via Powerschool and paper forms – how could we consolidate and eliminate the paper? Board supports Jen and Bobbi working to find the best way to do this. Extended Care needs to remain paper due to DHS guidelines. Recommended to include the "Active Parishioner" guideline document with registration materials.

### **Gala Fundraising Project Goal**

Gala committee would like guidance on a larger project they can focus on/highlight at the gala. The committee came up with three project ideas: Replacement of North double doors on the gym; new stair treads; or cement for the playground where there is currently dirt. After discussion, will communicate to the committee that board feels the gym doors would be best.

**Staffing Targets: No Reductions Recommended**

Annually, the principal communicates to the board whether any staffing reductions are recommended for the upcoming year. No staffing reductions are recommended for the 24-25 school year.

**Committees and Member Reports**

Building & Grounds (Paul)	Becky has provided a summer work list, including Deep cleaning/painting (which will require renting a lift) and insulating the garage. She would like to hire a part-time, temporary person to help with these projects over the summer as we did last year. Budget for summer projects would be approximately \$3,100. Board questioned whether insulation would help in the garage – problem is the tractor not starting in cold weather, but that could still be the case even after insulation.
SCRIP (Lacey)	No meeting.
Home & School Stars (Jan)	No report.
Parish Council (Tony   Brett)	No meeting.
Gala (Megan)	Final preparations are being made. See information above about fundraising goals.
Principal's Report	Nothing further than the items already discussed.
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**Financials** – Positive response to the summarized financial presentation. Will continue with this format. \$140,000 STO received in February.

Closing prayer – led by Fr. Gabriel

Meeting adjourned at 7:40

-Lacey Carroll, Board Secretary