



**Sacred Heart Parish and School
Mt. Kelly Cemetery
Dearborn, Michigan**

Parish Life and Ministry Opportunities 2023

There are many opportunities for you to be involved in the life of Sacred Heart Parish and School and Mt. Kelly Cemetery as well as opportunities to grow in your life of faith and discipleship. All parishioners are invited and encouraged to share their time and talent with their parish community, building up the Body of Christ at Sacred Heart and through the wider Church.

Education and Formation

Youth Ministry

Volunteers assist in a variety of roles associated with various grade levels (4-5 grade; 6-8 grade; high school), including leading meetings, participation in events, Christian service projects, fund-raising, and retreats. **Commitment:** Varies based on the availability, interests and level of involvement you choose. **Contact:** Julie Wieleba-Milkie at 313-565-1020; email: REdirector@shparish.org

Fall through Spring Faith Formation

Fall through spring religious education (preschool-grade 8, September through May, Wednesday evenings) offers volunteers various roles: catechist; substitute catechist; classroom aide. **Commitment:** Wednesdays, 6:15—7:30 p.m., September through the first week of May. **Contact:** Julie Wieleba-Milkie at 313-565-1020; email: REdirector@shparish.org

Marriage Preparation Ministry

Married couples meet with engaged couples to assist in their preparation for marriage, reviewing a pre-marriage inventory with them. They may prepare and host other marriage enhancement programs throughout the year. **Commitment:** Varies. **Contact:** Father Ken Chase at 313-278-5555; email: pastor@shparish.org

Family Faith Formation

Volunteer catechists share the faith through Family Faith Formation for grades 1-8. **Commitment:** Varies. **Contact:** Julie Wieleba-Milkie at 313-565-1020; email: REdirector@shparish.org

Family Night Group Leaders

Volunteers assist with family-oriented events including service nights, formation events, movie nights. **Commitment:** Varies. **Contact:** Julie Wieleba-Milkie at 313-565-1020; email: REdirector@shparish.org

Rite of Christian Initiation of Adults (RCIA)

Volunteers assist in the process of welcoming new members (adults, teens, youth and children) into the Catholic church through the sacraments of initiation. The various roles to be filled require various amounts of time, including team members, sponsors, catechists, hospitality. For adults, **Commitment:** Varies. **Contact:** Susan Campbell at 313-278-5555; email: rcia@shparish.org. For teens, youth and children, **Commitment:** Varies. **Contact:** Julie Wieleba-Milkie at 313-565-1020; email: REdirector@shparish.org

Sacramental Preparation

Volunteers assist with various aspects of sacramental (reconciliation, eucharist and confirmation) preparation. Sessions are usually held on Sundays for about 2 hours. **Commitment:** Monthly. **Contact:** Julie Wieleba-Milkie at 313-565-1020; email: REdirector@shparish.org

Vacation Bible School

Adults and teens (grade 7 and up) volunteer in various roles during the fourth week of June working with children, kindergarten through grade 6, sharing our faith with them in a fun and relaxed environment. The location changes each year among vicariate parishes. **Commitment:** Fourth week of June. **Contact:** Julie Wieleba-Milkie at 313-565-1020; email: REdirector@shparish.org

Young Adult Ministry

Volunteers assist with various aspects of young adult ministry (ages 18-35). **Commitment:** Varies. **Contact:** Julie Wieleba-Milkie at 313-565-1020; email: REdirector@shparish.org

Worship	
<p>Ushers: Ministry of Welcome</p> <p>Ushers serve parishioners and visitors with their friendly presence at worship celebrations by providing guidance and assistance. Commitment: Schedules vary by Mass preference. Contact: Steve Asenmacher at 313-283-2704; email: dreamcruisin@yahoo.com</p>	<p>Music Ministry</p> <p>There are many opportunities to share your musical gifts with our parish family. Music is an important part of our worship experience and the more people who are involved, the better it will be. Consider getting involved in the following ways. • Sacred Heart Parish Choir • Contemporary Ensemble • Chamber Choir • Sacred Heart Hand Bell Choir • Youth Choir (grades 2 – 8) • Cantors • Instrumentalists Commitment: Varies. Contact: Kelly Rizzo-McLain at 313-278-5555, extension 106; email: musicdirector@shparish.org</p>
<p>Altar Care</p> <p>Volunteers care for sanctuary and church by dusting and cleaning, caring for sacristy laundry and vestments, tending holy water vessels and related tasks. Commitment: Fridays approximately once a month following the 9:00 a.m. Mass. Contact: Fran Helner at 313-562-6585; email: fran-helner@gmail.com</p>	<p>Altar Servers</p> <p>Servers assist the community at weekend and holy day Masses by serving at the altar. Open to boys and girls in fourth grade or above; formation is required. Commitment: Generally, once or twice each month. Contact: Father Ken Chase at 313-278-5555; email: pastor@shparish.org</p>
<p>Wedding Rehearsal Consultant</p> <p>Volunteers, in teams of two, lead the wedding party through the rehearsal and are present for the wedding liturgy to set-up, assist during the liturgy, and clean up. Commitment: Varies. Contact: Cindy Core at 313-218-0140; email: ccore84@gmail.com</p>	<p>Eucharistic Ministers to the Homebound</p> <p>Volunteers visit homebound members of the parish, praying with them and offering the Eucharist, including First Friday visits. Formation required. Commitment: Varies. Contact: Father Ken Chase at 313-278-5555; email: pastor@shparish.org</p>
<p>Lectors: Weekends and Holy Days</p> <p>Lectors proclaim the Word of God at weekend and holy day Masses and on other special occasions. Mass preferences are honored; formation is required. Commitment: Frequency TBD. Contact: Carla Girard at 313-929-5934; email: cg0927@gmail.com</p>	<p>Bereavement Ministry</p> <p>Volunteers lead prayer services (scripture service or rosary) at the funeral home and/or committal prayers at the cemetery on the day of burial. Commitment: Varies. Contact: Julie Wieleba-Milkie at 313-565-1020; email: REdirector@shparish.org</p>
<p>Lectors: Weekdays</p> <p>Lectors proclaim the Word of God at weekday Masses. Formation is required; scheduling is flexible. Commitment: Frequency TBD. Contact: Father Ken Chase at 313-278-5555; email pastor@shparish.org</p>	<p>Liturgy of the Word for Children</p> <p>Volunteers lead children in age-appropriate worship during the Liturgy of the Word at weekend Masses. This is not religious formation but rather the Liturgy of the Word adapted for children. Catechists and aides are both needed. Commitment: Once a month at either the 9:30 a.m. or 11:30 a.m. Mass. Contact: Julie Wieleba-Milkie at 313-565-1020; email: REdirector@shparish.org</p>
<p>Eucharistic Ministers</p> <p>Volunteers distribute the Eucharist at weekend Masses and special events (such as Confirmation, First Communion, and so on). Formation is required. Commitment: When needed at the Mass you attend Contact: Julie Wieleba-Milkie at 313-565-1020; email: REdirector@shparish.org</p>	
<p>Safe Environment Policies Update</p> <p>The Archdiocese of Detroit recently updated its safe environment policies for all parish and school volunteers.</p> <ol style="list-style-type: none">1. All volunteers must have a criminal history background check each year. For most volunteers, this should be done annually in August. No one may volunteer at a parish or school in the Archdiocese of Detroit until the annual check has been completed.2. Continuing volunteers who completed Protecting God’s Children since January 1, 2020, need not participate again in Protecting God’s Children at this time.3. Continuing volunteers who completed Protecting God’s Children prior to January 1, 2020 will receive an email from Virtus and must recertify by participating in an online, self-paced Protecting God’s Children training module. If you have not received an email from Virtus at this time, update your Virtus account and then send an email to protectchildren@aod.org and request that the recertification online, self-paced module be assigned to your account. Once it has been assigned, you may complete the module for recertification.4. New volunteers must participate in Protecting God’s Children via a LIVE ZOOM session. To register, visit www.virtus.org and click on FIRST-TIME REGISTRANT, then VIEW A LIST OF SESSIONS, then select DETROIT, MI (Archdiocese), then choose a class for NEW REGISTRANTS ONLY.	

Sacred Heart Catholic School	
Science Olympiad Volunteers coach students in preparation for Science Olympiad events. Commitment: January - March, approximately 3 hours a week. Contact: Gabby Williams at 313-561-9192; email: science@shparish.org	Recess/Lunch Help Volunteers monitor students at recess/lunch, providing a safe environment for everyone. Commitment: One or more days a week, 11:40 a.m. - 12:20 p.m. Contact: School Office 313-561-9192
Academic Olympics Volunteers help prepare students for Academic Olympics, held at Saint Frances Cabrini Parish. Commitment: About 3 hours per week, December - January. Contact: School Office at 313-561-9192	School Library Volunteer Volunteer(s) will be trained to electronically update library holdings. Commitment: Once a week during school hours. Contact: School Office at 313-561-9192
Friends of Sacred Heart Schools A coordinator or a small committee would organize and oversee an association of alumni, friends and benefactors of our grade school and former high school, planning tours and other events during Catholic Schools Week, producing a newsletter and informing members of upcoming events. For more information or to discuss the idea, please call Mrs. Ayrault at 313-561-9192.	Marketing Committee Committee members offer their passion and marketing expertise to promote Sacred Heart Catholic School and Parish. Commitment: 1st Wednesday of the month, 5:30 - 6:30 p.m., during the school year. Contact: School Office at 313-561-9192
Bingo for Books Coordinator One or two volunteers coordinate Bingo for Books once each in the fall and spring, 6:00 - 8:00 p.m. Commitment: About 10 hours for the year. Contact: PTO President, through the school office at 313-561-9192	School Volunteer Volunteers assist with school-related activities, such as reading to children, creating crafts with students, assisting teachers in various other capacities. Commitment: Varies. Contact: School Office at 313-561-9192
	Legacy Raffle, March 10, 2024 Volunteers distribute tickets at weekend Masses, track sales, and promote the raffle in various ways. Commitment: Flexible, September through March. Contact: School Office at 313-561-9192
Christian Service	
St. Vincent de Paul Society Vincentians strive to be open to the needs of individuals and families who request help with food, rent, utilities and other kinds of assistance, inspired by the gospel's call to serve those in need. Teams take turns meeting with Neighbors-in-Need to assess how we can best help. Vincentians also assist with clothing drives, collection of food for our local SVDP Food Pantry and other fundraisers to aid us in providing help to those in our parish area. Vincentian friendship and spiritual growth is encouraged. Commitment: Monthly meetings, team meetings with Neighbors-in-Need on a rotating basis and other projects as they arise. Individuals and couples of any age are welcome. Contact: Pamela Szpytman 313-561-7566; email shdc.svdp@gmail.com	Tabernacle Society Women of the parish gather for spiritual renewal, works of charity, building friendships and fundraising for particular projects to beautify the church. Commitment: Scheduled meetings, special events and activities. Contact: Elaine Miles at 313-300-5773; email: elainemiles2@aol.com OR Contact: Fran Helner at 313-562-6585; email: franhelner@gmail.com Note: Safe environment requirements apply only to members who volunteer for Tabernacle Society events.
	Christian Outreach Opportunities for Christian outreach present themselves through the year and are promoted in the parish bulletin and through announcements at weekend Masses. If you are interested in coordinating Christian outreach efforts at Sacred Heart or joining a small group to coordinate the efforts, please contact the parish office. Contact: Parish Office at 313-278-5555; email: parishsecretary@shparish.org

Parish Life	
<p>Eucharistic Adoration</p> <p>A weekly opportunity (excluding July) for quiet and reflective prayer in the presence of the Blessed Sacrament. Time spent in adoration helps us grow in our relationship with the Lord. Held in church each Monday from 9:30 a.m., until closing prayers at noon. Commitment: A specific hour or half hour time slot of your choosing every Monday for a year. Contact: Marcia Michalik at 313-401-4460 for sign-in; email: john.michalik@sbcglobal.net Note: Safe environment requirements do not apply to those who participate in Eucharistic Adoration.</p>	<p>Thursday Evening Men’s Bible Study and Fellowship</p> <p>All men are invited to pray and discuss the up-coming Sunday readings. Commitment: 2nd and 4th Thursdays of the month, 7:30-9:00 p.m., in the parish library. Contact: John Michalik at 313-643-1260; e-mail: john.michalik@sbcglobal.net Note: Safe environment requirements do not apply to those who participate.</p>
<p>Parish Bakers</p> <p>Volunteers provide baked goods (for example, cookies or cupcakes or sometimes savory items) for parish or school functions. Commitment: Varies. Contact: Parish Office at 313-278-5555; email: parishsecretary@shparish.org</p>	<p>Fellowship of Catholic Men’s Breakfast</p> <p>Men meet for prayer, a brief teaching, and breakfast to support each other in living out their Catholic faith. Commitment: Wednesdays (come when one can), 6:30-7:30 a.m., at Leon's Family Dining, 23830 Michigan Ave. Contact: John Michalik at 313-643-1260; email: john.michalik@sbcglobal.net Note: Safe environment requirements do not apply to those who participate.</p>
<p>Office Assistance</p> <p>Volunteers provide assistance with office tasks, such as mailing, filing, data entry, copying and collating, and so on. Some tasks may be completed at home. Commitment: Varies. Contact: Parish Office at 313-278-5555; email: parishsecretary@shparish.org</p>	<p>Mt. Kelly Cemetery</p> <p>Volunteers assist in the care of cemetery grounds: during the growing season, weeding, deadheading of flowers, removing invasive plants, trimming of bushes; October - December, raking of leaves. The Cemetery provides all equipment and supplies and makes disposal. Commitment: Varies. Contact: Elena Lovelace at 313-268-7957; email: lane10020@gmail.com</p>
<p>Oktoberfest, September 30, 2023</p> <p>Volunteers support this one day School, Parish, and community event in a variety of ways. Areas include food, entertainment, games, set up and clean up, planning, publicity, environment, and so on. A separate sign-up is held prior to the event. Contact: Alicia Webster or Melanie Szafraniec at 313-595-9762; email: fundraisersacredheart@gmail.com</p>	<p>Sacred Heart High School Alumni Association</p> <p>The Association promotes Catholic education as well as friendship among alumni and graduates. Commitment: Annual dues, \$5. Contact: Mary Beth Oravec at 313-274-2829; email: mbetho49@gmail.com</p>
<p>Grounds/Flower Beds</p> <p>Volunteers maintain predetermined areas of the parish grounds, weeding and cleaning-up as needed throughout the growing season. Commitment: Varies. Contact: Dave Dunne at 313-278-5555; email: buildingsandgrounds@shparish.org</p>	<p>Facilities Maintenance</p> <p>Members and friends of the parish offer their time in their areas of expertise (such as painting, landscaping, electrical or plumbing work) to assist the parish maintenance staff in particular projects. Commitment: Varies. Contact: Dave Dunne at 313-278-5555; email: buildingsandgrounds@shparish.org</p>

Prayer to be a Good Steward

Gracious and loving God,
we understand that you call us to be the stewards of your abundance,
the caretakers of all you have entrusted to us.
Help us always to use your gifts wisely
and teach us to share them generously.
May our faithful stewardship
bear witness to the love of Christ in our lives.
Amen.