



A Diocesan Roman Catholic School
DEDICATED TO PEACEMAKING

Job Title: Kindergarten Teacher

Reports to: Principal

Role and Responsibilities

- Supporting and upholding the mission and teachings of the Catholic Church in word and deed.
- Facilitate student success and growth in academic and interpersonal skills through firm classroom leadership, high academic expectations, and instructional excellence
- Promotes a classroom environment that is safe and conducive to individualized and small group/collaborative instruction and student learning
- Develops lesson plans and instructional materials and translate lesson plans into learning experiences so as to best utilize the available time for instruction
- Administers standardized tests in accordance with diocesan testing programs
- Communicates regularly with families regarding student progress
- Participates in school-wide responsibilities and events as needed (ranging from arrival/dismissal duties and parent-teacher conferences to whole-team planning meetings, professional development days)
- Seeking constant professional growth, including through professional development opportunities offered by Bishop McVinney School or the Diocese of Providence
- Demonstrating professionalism in conduct, demeanor, and work habits
- Maintaining confidentiality regarding school matters
- Ensures that students conduct conforms with the school's standards and establishes and maintains standards of student behavior needed to achieve a functional learning atmosphere in the classroom
- Performing other related tasks as assigned by the Principal

Qualifications and Education Requirements

- Bachelor's Degree
 - Certification in early childcare or degree in childhood development preferred
- CPR and First Aid certifications required
- Passing Triple BCI background check required

Additional Requirements

- ***Patience.*** Working with children can be frustrating, so Teachers must be able to respond to overwhelming and difficult situations calmly.
- ***Physical stamina.*** Working with children can be physically taxing, so Teachers should have the

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energy required to keep up with young children.

- ***Ability to lift 20lb-50lb.*** Children may get hurt and may need to be carried or assisted to the office.
- ***Communication skills.*** Teachers must be able to talk with parents and colleagues about the progress of the children in their care; good speaking skills to provide this information effectively and good listening skills to understand parents' instructions are very important.
- ***Decision-making skills.*** Good judgment is necessary for Teachers so they can respond to emergencies or difficult situations rather quickly.
- ***Instructional skills.*** Teachers must be able to explain things in terms that young children can understand. Fluency in written and spoken English is required.
- ***Must be Punctual.*** Being on time and reliable is important for the safety of our children as child care is often dependent on staffing availability.

To inquire about this position:

Contact: Mrs. Mallory Dunphy - mdunphy@bmv-school.org or 401-781-2370