

**St. Thomas Aquinas Newman Center  
University Parish**

**Requirements for Infant Baptism**

1. Fill out the Baptism registration form.
2. Baptism class certificate for parents and godparents (Certificate must not be older than 2 years.) Please register at our website [lobocatholic.org](http://lobocatholic.org) for the Baptism class or email [lobocatholic.net@gmail.com](mailto:lobocatholic.net@gmail.com) to start the process.
3. The child's name must include at least one saint's name.  
Parents and godparents are required to attend a baptism instruction - if one has not been taken within the last two years.
4. Copy of birth certificate.
5. If parents are registered in another parish, they must have a letter of permission to baptize here.

**6. Godparents Requirements:**

Be a practicing Catholic

16 years or older

Have received the Sacrament of Confirmation

If married must be in a valid marriage in the Catholic Church

Bring a completed (signed and sealed) affidavit from their parish

Bring a Baptism class certificate

**All the required paperwork is due in the parish office before the Baptism is scheduled.**

**If you have any questions, please call (505) 315-6412**

## DATA FOR BAPTISM REGISTRY Aquinas Newman Center (ANC)

Before Baptism, please fill out this form completely. Any questions left unanswered will be considered an incomplete form. (\*Please print the names as you would like them to be reflected on the Baptismal Certificate.)

Parent(s) Name(s): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

Phone Number, Cell Number, or Message Number: \_\_\_\_\_

\*Child's Name: \_\_\_\_\_

\*Child's Baptism Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

\*Father's Name: \_\_\_\_\_ Religion: \_\_\_\_\_

\*Mother's Maiden Name: \_\_\_\_\_ Religion: \_\_\_\_\_

Are parents married? \_\_\_\_\_ If yes, by a Catholic Priest \_\_\_\_\_ Christian Minister \_\_\_\_\_  
Non-Christian Minister \_\_\_\_\_ Civil Official \_\_\_\_\_

Are parents parishioners of the Aquinas Newman Center? \_\_\_\_\_ How long? \_\_\_\_\_

\*Godfather's Name: \_\_\_\_\_ Age: \_\_\_\_\_

Is Godfather Catholic? \_\_\_\_\_ If yes, has he received the following sacraments?  
Baptism: \_\_\_\_\_ First Holy Communion: \_\_\_\_\_ Confirmation: \_\_\_\_\_

\*Godmother's Name: \_\_\_\_\_ Age: \_\_\_\_\_

Is Godmother Catholic? \_\_\_\_\_ If yes, has she received the following sacraments?  
Baptism: \_\_\_\_\_ First Holy Communion: \_\_\_\_\_ Confirmation: \_\_\_\_\_

Is Godfather a parishioner of ANC? \_\_\_\_\_ If no, what parish: \_\_\_\_\_

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Parents and Godparents: Do you attend Mass weekly? \_\_\_\_\_  
Are you involved in parish ministries? \_\_\_\_\_

Is either Godparent going to be represented by a proxy? \_\_\_\_\_

If yes, which Godparent and give the name and address of proxy: \_\_\_\_\_

Was the child previously baptized? \_\_\_\_\_ Was the child adopted? \_\_\_\_\_

Comments: \_\_\_\_\_

Date of Baptism: \_\_\_\_\_

(Please note: This form is not a Baptismal Certificate)

## FROM THE CODE OF CANON LAW

Does it make any difference who you ask to be Godparents for your children? It sure does! People often want to ask their best friends or favorite relatives to act as Godparents for their children; they usually do this as a way of honoring someone. Of course, we all would like to honor those who are dear to us, but the Baptism of your child may not be the right time to do so.

Would you ask your best friend to perform heart surgery on your child? Of course not, unless he/she were a competent heart surgeon. So, if the role of a Godparent is to help the parents to raise the child in the good practice of the Catholic faith, then it stands to reason that you should ask someone who shows by their own knowledge and practice that they can help someone else follow in their footsteps.

Helping a child to become a good Catholic Christian is an important undertaking; it is therefore, equally important to ask someone who regularly prays with the community at Sunday Mass and, who in other ways practices his/her faith and shows commitment to Christian values.

None of this is to suggest that your dear friends or relatives are not good people. They will surely be with you to help you in many ways. But, a teacher of mathematics may not be a good teacher of English grammar and a good friend or close relative may not be the best model of Catholic Christian practice.

If you value your faith, you will choose the best teachers to help you pass that faith on to your children.

### Can. 872

Insofar as possible one to be baptized is to be given a sponsor who is to assist an adult in Christian initiation, or, together with the parents, to present an infant at the baptism, and who will help the baptized to lead a Christian life in harmony with baptism, and to fulfill faithfully the obligations connected with it.

### Can 873

Only one male or one female sponsor or one of each sex is to be employed.

### Can. 874

1. To be admitted to the role of sponsor, a person must:

A. Be designed by the one to be baptized, by the parents or the one who takes their place or, in their absence, by the pastor or minister and is to have the qualifications and intention of

- performing this role; B. Have completed the sixteenth year, unless a different age has been established by the diocesan bishop or it seems to the pastor or minister that an exception is to be made for a just cause; Be a Catholic who has been confirmed and has already received the sacrament of the Most Holy Eucharist and leads a life in harmony with the faith and the role to be undertaken; not be bound by any canonical penalty legitimately imposed or declared; E. not be the father or mother of the one to be baptized;
2. A baptized person who belongs to a non-Catholic ecclesial community may not be admitted except as a witness to baptism and together with a Catholic sponsor.

Can. 892

As far as possible a sponsor for one to be confirmed should be present; it is for the sponsor to see that the confirmed person acts as a true witness to Christ and faithfully fulfills the obligations connected with this sacrament.

Can. 893

1. To perform this role of sponsor, it is necessary that a person fulfill the conditions mentioned in can. 874.
  2. It is desirable that the one who undertook the role of sponsor at baptism be sponsor for confirmation.
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**ARCHDIOCESE OF SANTA FE**

**Affidavit of Eligibility for the Ministry of  
Baptism or Confirmation for the Godparent**

I \_\_\_\_\_

(Please print complete name)

**I Swear to Almighty God that:**

- ☐ I am a baptized member of the Catholic Church.
- ☐ I am at least 16 years of age.
- ☐ I have made my First Holy Communion and received the Sacrament of Confirmation.
- ☐ I am not married outside of the Catholic Church, nor am I cohabitating (living outside of marriage with someone).
- ☐ I attend Mass on Sundays and Holy Days of obligation, receive the Sacrament of Penance (Confession) at least once a year, and go to Holy Communion at least once a year in the Easter Season.

Please print the full name of child/adult you are going to be Godparent for, and what Sacrament.

Name: \_\_\_\_\_

Baptism or Confirmation Sacrament: \_\_\_\_\_

I understand and accept the responsibilities which I undertake as a Godparent for this person. I will assist her/his parents in their Christian duty, and will help this person, by example, word and action, to live as a faithful Catholic in communion with, and according to the teachings of the Holy Catholic Church.

\_\_\_\_\_

Godparent's Signature

\_\_\_\_\_

Date

This person is a member of this parish and has sworn that they fulfill the canonical requirements to be a sponsor for Baptism or Confirmation.

\_\_\_\_\_

Signature of Pastor / or Delegate Date

\_\_\_\_\_

Parish Name and Address

PARISH SEAL

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\_\_\_\_\_

Godparent's Signature

\_\_\_\_\_

Date

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\_\_\_\_\_

Signature of Pastor / or Delegate Date

\_\_\_\_\_

Parish Name and Address

PARISH SEAL

**Checklist:**

Baptism registration form for child \_\_\_\_\_

Birth certificate \_\_\_\_\_

Baptism class certificate for father \_\_\_\_\_

Baptism class certificate for mother \_\_\_\_\_

Affidavit of Eligibility for godfather \_\_\_\_\_

Affidavit of Eligibility for godmother \_\_\_\_\_

Baptism class certificate for godfather \_\_\_\_\_

Baptism class certificate for godmother \_\_\_\_\_

Letter of permission for parents to baptize (only if not members of Aquinas  
Newman Center) \_\_\_\_\_