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Print Form

**Parish Annual Financial Report
September 1, 2013 – August 31, 2014**

Parish St. John Paul II City Southbridge

Operating Receipts

Offertory Collections	678,321
Religious Education Income	2,037
Gifts/Bequests	11,082
Diocesan and National Collections	4,128
Other Income:	
Stipends	37,710
Bazaar, Int. Fest. Flea Mkt, Misc. Income	111,027
Transfers	52,556
Rentals, Allocations, Unrestricted donations	48,315

Total Operating Receipts

945,176

Operating Disbursements

Salaries	
Priest	
Lay Employees	508,677
Fringe Benefits	
Priest	48,816
Lay Employees	41,174
Professional Fees	
Church Operating Expenses	93,395
Rectory Operating Expenses	48,058
Religious Education	
Diocesan and National Collections	48,611
Workshops	3,656
Catholic School Assessments	13,866
Other:	
All other disbursements	136,543

Total Operating Disbursements

942,796

Increase (Decrease) in Operating Cash Balance

2,380

Capital Accounts

Capital Receipts

33,144

Capital Expenditures

18,893

Net change in Capital Accounts

14,251

Cash on hand and in bank August 31, 2014:

Parish Checking Account(s)

7,477.87

Parish Savings Account(s)

72,679.03

DEF Savings Account(s)

849,683.02

Investments

Outstanding Debt as of August 31, 2014:**Please List:****Due to Diocese****Amount Due**

178,320

1,121,904.41

1,550,181.47

Due to Outside Vendors**Amount Due**

2,850,405.88

DEF Loans Outstanding Total as of August 31, 2014

1,550,181.47

Reviewed: Finance Committee Chairperson (signature)**Date** 1/8/15

Parish Name & City St. John Paul II Parish, Southbridge

Parish Finance Committee members: **Years on Committee**

Joseph Keyes, Chairman	3
David Caron, Janet Garon, Elba Garcia, Nancy Swiacki, Kathy Reznik	3
Tom Smalarz, Glenn Bousquet, Elaine Martel (Bookkeeper) John Szugda	3
Fr. Peter Joyce, Pastor	3
Fr. Juan Herrera, Associate	6 months
Madeleine Brouillard, Business Manager	11/2yrs

September 1, 2013 – August 31, 2014: The Year in Review

Sacraments

The most important aspect of the life of any parish is its sacramental life. The following is an overview of those who received sacraments as part of Saint John Paul II Parish during this fiscal year:

Sacrament	2013	2014
Infant Baptism	92	87
Minor Baptism (<i>ages 7 to 17</i>)	7	1
Adult Baptism (<i>above 18</i>)	6	0
Received into Full Communion	1	2
First Communion	85	45
Confirmation	78	63
Weddings	20	22
Total deaths	131	142

We have 220 parishioners who cannot attend Mass on a regular basis. There are 45 who receive communion on a weekly basis, another 30 receive monthly. The remainders are in group living situations (nursing homes, assisted living, and elderly housing) and have Mass or communion on a regular basis. In addition, we have several Ministers of Communion who visit the hospital during the week and on Sunday.

Statistics for our Religious Education program are:

Grade Level	2013	2014
Kindergarten to 8	246	155
High School (9 to 12)	55	63
Total	301	218

Our census as of December 15th, lists 2,734 households representing 5,600 people. From September 1, 2013 to August 31, 2014, we registered 73 new households and another fifteen from September 1st to December 15th.

LifeTeen & Edge

As we started planning for the upcoming academic year of 2014-15, we realized our Youth Ministry programs were still separate and while each had its own successes, there was clearly a lack of bringing our youth together for the future direction and need of our parish. One of the aspects that we realized was a significant need was our Sunday evening Mass and helping to make it more inviting and engaging for a younger generation.

Seizing the opportunity for change that came to our parish, Antonia took the ball and attended training in Arizona last June. Upon returning, she organized a team to coordinate the Sunday evening liturgy, the social events, and catechetical sessions for the high school (LifeTeen) and for Junior High (Edge) students. Since October we have involved youth in the liturgical ministries of the Sunday night Mass, and our attendance has been steadily increasing each week. Please keep this program in prayer.

Annual Bazaar 2013

Each November, our parish bazaar is a time to be together as a parish as well as raise needed funds. **This report is from the bazaar of November 3, 2013.**

Booth	Income	Expense	Profit
Pasta Dinner	\$1,127	\$413	\$714
Bake Shoppe	1,808		1,808
Boutique Unique	341		341
Children's Games	663	23	640
Community Raffle	5,390		4,790
Jar Deal	805		805
Karol's Kafe	2,384	617	1,767
Miscellaneous		499	(-499)
Parish Table	879		879
Silent Auction	3,375		3,375
Theme Baskets	2,900		2,900
Cash Bonanza	19,000	8,450	10,550
Total	\$43,148	\$10,884	\$32,439

Saint Vincent de Paul/Food Pantry

Receipts	Amount
Member donations/miscellaneous	\$ 1,390
Parish tithing/envelopes	15,288
Fundraising/Community support	56,365
Grants	2,000
Total Receipts	\$75,043
Expenses	Total
Direct assistance to needy	\$ 62,709
Dues for Membership	150
Operating expenses (van/utilities)	5,998
Other operating expenses	4,571

Total Expenses \$73,428

This is 114 home visits: serving 503 people with 3,522 hrs. Our Food Pantry averages 274 households & 741 people a month. In October of 2013, we passed the 1,000 client mark.

+100 Notre Dame Church

In the summer of 2013, we held a campaign for a new heating system at Notre Dame Church. In the spring of 2014, we added air conditioning to the system. We are now organizing proposals and contracts for the tower restoration in 2015.

Total Pledged (as of 11/21/14)	\$646,887
Payments on Pledges	412,488
Donations not pledged	70,912
Total contributed (cash rec'd as of 12//14)	\$483,400
Payments on work completed	\$315,855
Pledge Balance (some gifts were not pledges)	(\$234,399)

40 Hours Eucharistic Devotions

From August 17-19, 2014, parishioners were invited to be part of our second annual special Eucharistic devotion, held at Saint Hedwig Church. Initiated by men of the Saint Stanislaw's Society, it was a wonderful opportunity in the midst of summer to sit in prayer and be with the Lord Jesus as He is present to us in the Saint Sacrament. The hours began and ended with a special celebration of the Mass and included Benediction on Monday night. As a difference from last year, we offered adoration continuously over the time frame except for the morning Mass. Our response was enthusiastic, it was inspiring to see so many of our parishioners and parish groups take part. We have already initiated planning for August of 2015.

Summer Neighborhood Mission

The example and preaching of Pope Francis to bring the Church out of our sanctuaries and into the streets inspired our second annual summer mission series. With ten sessions in ten neighborhoods, we had lay preachers, icebreakers, Mass and refreshments for most of the summer. We are planning for the summer of 2015 again with ten nights in ten different neighborhoods. We met new people, made new friendships and had fun being Church to our town!

LaSalle Reception Center

The Tuscan Room on the lower level of LaSalle has become a favorite spot for community functions, family parties and parish events. This past fiscal year saw the departure of two beloved priests and our music director. Their receptions were well attended and funded by the proceeds from LaSalle. A financial report of the hall and its rental activities follows:

Income from 9/1/2013-8/31/2014	
Event/Rental income	104,355
Bereavement Luncheons	11,979
Donations/Miscellaneous	1,591
Escrow Deposits for future events	16,000
Total Income	133,925
Expenses	
Catering expenses	51,814
Expenses for Receptions (Frs. Nelson & Jonathan)	2,500
Salaries (coordinator, servers, bar, custodial)	27,240
Utilities (telephone, gas, water, electric)	11,400
Insurance (equipment & property)	4,529
Maintenance(trash, paper goods, etc.)	10,253
Furnishings (furniture, equipment, etc.)	213
Beverage & Bar (alcohol & supplies)	12,791
Advertising & administration	2,936
Transfer to Savings for Escrow deposits	16,000
Total Expenses	136,740
Net Profit (Loss) to Parish	(-3,215)

LaSalle is available to rent for private, community, and business functions that are not contrary to the teachings of the Catholic Church.

1 – 20 Club

Last year we were able to offer two different runs that netted a nice profit to our parish. There are five clubs during each run: Tigers, Lions, Shamrocks, King of Hearts and Diamonds. To participate, it costs \$1 for 20 weeks, \$20 in all. For each of the twenty weeks, a winner is pulled for each club. At the end of the run, we held a dinner and pulled the winners for the larger prizes of each club. Nine winners take home the \$1,000 in prizes, the top prize is \$500, second is \$200, then \$100, two \$50s and four \$25s.

Income	Fall 2013	Spring 2014
Club Members' Dues	\$11,280	\$11,040
50/50 Raffle	200	n/a
Meals	630	n/a
Total Income	\$12,110	\$11,040
Expenses		
Prizes	\$6,660	\$6,590
Taxes to Comm. Of Mass	569	552
Dinner expenses	326	n/a
Total Expenses	7,555	7,142
Net Profit to the Parish	\$4,555	\$3,898

The prize for any ticket not sold is retained by the parish. There are still a few openings in some of the clubs. Our next grand prize drawing and social will be at the end of January, 2015.

International Festival 2014

The former Family Festival at Notre Dame and the San Juan Bautista Festival of Saint Mary joined forces for the second year in our International Festival. Various organizations and groups in the parish once again took up the challenge to present their favorite foods to make money for the parish. A great success financially, the real bonus was in helping parishioners work together and learn about each other's cuisine. This year the weather was in our favor (no thunderstorms!), we cut expenses to maximize our profit. Smaller crowds did not dampen the enthusiasm of our volunteers who gave of their all for the benefit of our parish. Our International Festival for 2015 will more closely time with the former Notre Dame Family Festival and is scheduled for August 15.

Income	
Mothers' Day Basket raffle	\$ 916
Southbridge FEST	2,625
Donations (ad book, Cultural Comm, etc.)	500
Festival Day proceeds	11,141
Total Income	\$15,182
Expenses	
Food	\$270
Entertainment	1,200
Tent Rental	700
Other costs (banners, toilets, etc.)	1,010
Total Expenses	3,180
Net Profit to the Parish	\$12,002

Saint John Paul II Parish - Southbridge, MA 01550-1876

Financial Report for other Parish Accounts from September 1, 2013 – August 31, 2014

Assets for Saint John Paul II Parish	Balance 8/31/13	Balance 8/31/14
JPII Parish Accounts (accounts held by local banks)		
Parish Checking (used for general operational costs)	4,689.93	2,379.73
1-20 Club	4,996.69	6,250.73
LaSalle Reception Center (opened in January of 2014)	n/a	1,352.04
Cemetery Checking Account (checking account for parish cemeteries)	159.78	3,746.10
Capital Projects (checking account for capital projects on any parish facility)	33,143.55	14,250.71
LaSalle Escrow (savings account for deposits of future events scheduled for LaSalle)	6,739.70	16,002.03
Youth Ministry (for all youth activities, including Religious Education & YNIA)	14,800.11	9,970.45
DEF (Diocesan Expansion Fund Accounts) for Parish funds		
• Parish Savings (general savings account)	9,903.93	20,986.17
• Memorial Fund (savings account for altar and liturgy needs)	12,456.98	14,516.06
• Saint Hedwig Restoration Fund (difference is utilities for church & for church lift to meet code)	144,093.65	107,437.23
• Fellowship Meals Account (difference is interest earned on account)	3,307.24	3,382.43
• Tithing (ten percent of weekly offering set aside as tithe)	3,027.23	1,571.16
• Parish Fuel Account (opened in May, 2014)		40,169.21
DEF Restricted Accounts for specific needs not for general parish operating needs		
• Eugene Tapin Organ Fund	19,449.11	19,036.21
• Fr. James B Kelly Memorial Scholarship (fund for Catholic school students)	8,812.73	9,866.75
• Notre Dame Church + 100 (dedicated account for donations & pledges)	238,281.10	111,496.96
• Organ Restoration Fund (for repairs & improvement of St Mary church organ)	1,310.79	977.75
• Paretti Charitable Fund (endowment from the Paretti family; interest for needy)	92,786.96	92,786.96
• Pipe Organ Restoration Fund (funds for Sacred Heart Church organ)	2,585.04	2,643.80
• Restricted Funds (ND Church Restoration, etc.; and former NDSH Altar Servers)	4,410.18	4,510.43
• Saint Hedwig Cemetery General Funds (General savings account for Cemetery needs)	83,701.46	69,503.61
• Saint Hedwig Cemetery Perpetual Care (Perpetual Care endowment interest taken annually)	110,895.17	111,082.67
• Saint Mary Cemetery Perpetual Care (Perpetual Care endowment interest taken annually)	145,704.63	149,967.13
• Saint Mary Cemetery General Funds (General savings account for Cemetery needs)	7,216.46	7,380.53
• Trust Fund (difference is interest earned on account)	5,280.19	5,400.22
DEF Restricted Funds for Committee needs (not available for parish operating expenses)		
• Food Pantry (St Vincent de Paul account, dedicated for Food Pantry operation)	48,717.43	61,455.96
• Haitian Ministry (endowment for monthly support)	2,359.29	4,912.30
• Ladies of Saint Anne Sodality (Society funds escrowed for member's funerals & society needs)	17,060.42	16,440.92
• League of the Sacred Heart (Society funds escrowed for funerals of former members)	5,590.73	5,667.10
• St Vincent de Paul (savings account for emergency funds)	2,009.01	13,168.86
• St Vincent de Paul Food Pantry Vehicle Fund (opened November, 2013)		15,778.42
Liabilities of Saint John Paul II Parish		
	Amount billed	Balance owed
Saint John Paul II Parish (total current bills for FY 2013-2014)		
• Custodial Care Fund (care for elderly priests)	\$4,125	0
• Diocesan Bills (Cathedraticum, Equipment, Liability & Property Ins)	168,570	\$ 168,570
• Priest's Retirement Fund (general, not individualized)	9,750	9,750
• Workmen's Compensation	7,123	0
Total		\$ 178,320
Outstanding Parish Bills prior to September 1, 2013		
• Unpaid diocesan bills (2011-2012)	194,984.12	\$ 194,984.12
• Unpaid diocesan bills (2012-2013)	157,314.76	157,314.76
• Interest Bearing Loan for Ministry Center completion	1,277,324.96	1,298,961.90
• Unpaid Diocesan Bills (Notre Dame Parish from 2002 to 2010)	655,386.32	655,386.32
• Unpaid Diocesan Bills (Sacred Heart Parish from 2002 to 2010)	114,219.21	114,219.21
• De-coupled interest on Loan for Center	251,219.57	251,219.57
Total Outstanding Bills from previous fiscal years		2,650,448.94
Total Parish Debt as of September 1, 2014		\$2,828,768.94

There are other accounts, assigned to parish groups, which are not listed here since they receive monthly statements from local banks.

Saint John Paul II Parish - Southbridge, MA 01550-1876
Financial Report for September 1, 2013 – August 31, 2014

Cash Receipts	2013-14	2014-15 Proposal
Offertory Collections (<i>regular Sunday offertory only</i>)	\$632,483	\$650,000
Other collections (<i>holydays, Christmas, Easter, Fuel, other</i>)	45,838	48,500
Gifts, Bequests, Memorial Fund, Vigil/Sanctuary Lamps	11,082	11,000
Stipends (<i>offerings for Funerals & Weddings</i>)	37,710	35,000
Religious Education & Retreats (CRHP) Income	2,037	2,000
Flowers, bookrack, rebates, miscellaneous	9,031	10,500
November Bazaar (Gross receipts)	24,660	20,000
International Festival (Gross receipts)	15,182	15,000
Weekly Flea Market	62,154	65,000
Transfers		
• From Cemetery Account (<i>cemetery salaries paid thru payroll</i>)	24,785	26,000
• From DEF (<i>Diocesan Savings Accounts to parish checking account</i>)	17,675	
• From Event Account (<i>I-20 Club</i>)	10,096	8,000
Diocesan/Special Collections (<i>Partners in Charity gifts, Fall School Appeal</i>)	4,128	
Rental Income (<i>SH parking lot, St.H rectory & Ministry Center use</i>)	10,855	18,000
Diocesan Allocation (<i>from Partners in Charity for Spanish Ministry</i>)	16,000	16,000
Unrestricted Donations	21,460	23,000
Total Receipts	\$945,176	948,000
Cash Disbursements (<i>2015 projection includes liabilities not paid in 2014</i>)		
Salaries (<i>Full & part time, substitute priests/musicians</i>)	508,677	\$485,000
Fringe Benefits		
• Priests (<i>health insurance, retirement fund, transportation</i>)	48,816	55,800
• Lay employees (<i>medical insurance, etc..</i>)	41,174	43,000
➤ Church Expenses: (<i>hosts, wine, flowers, missalettes, etc.</i>)	21,242	16,000
➤ Utilities (<i>oil, gas, electric, water, sewer, telephone</i>)		
• Churches	72,153	70,000
• Rectories (<i>also includes cable & internet</i>)	48,058	30,000
• Ministry Center (<i>includes elevator inspection & fees</i>)	35,629	40,000
• Sacred Heart campus & Notre Dame School	16,098	15,000
• Church maintenance (<i>organ, music licenses, etc.</i>)	4,349	4,000
➤ Rectory Household Expenses	11,246	8,000
Repairs and Maintenance on 4 rectories	9,469	4,000
Administration (<i>postage, office supplies, copier service, etc</i>)	35,488	17,600
Bazaar & Festival expenses	6,137	6,000
Miscellaneous (<i>general parish vehicles</i>)	4,933	3,000
Tithing (<i>& Diocesan Collections remitted in 2012-13</i>)	48,611	65,000
Catholic School Assessments (<i>to Trinity Catholic Academy</i>)	13,866	10,000
Committee Expenses (<i>dinners, Spanish Office & transportation</i>)	3,656	5,000
Snow Removal & Grounds care	13,194	10,000
Unrestricted funds/Loan payments (<i>\$6,000 per month</i>)		72,000
Total Disbursements	\$942,796	\$955,400
Unpaid Bills (<i>insurance, cathedraticum & other diocesan bills</i>)	(\$178,320)	
Increase (Decrease) in Cash Balance	(-\$178,292)	(\$7,000)