

**Parish Annual Financial Report**  
**September 1, 2021 -August 31, 2022**

Parish: St. Anna Parish \_\_\_\_\_ City Leominster \_\_\_\_\_

**Operating Receipts**

Offertory Collections See Attached Form

Religious Education Income Gifts/Bequests See Attached Form

Diocesan and National Collections See Attached Form

Other Income: See Attached \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Total Operating Receipts** \_\_\_\_\_

**Operating Disbursements**

Salaries

Priest - See Attached

Lay Employees See Attached

Fringe Benefits See Attached

Priest - See Attached

Lay Employees See Attached \_\_\_\_\_

Administrative Expenses -- See Attached

Church Operating Expenses See Attached

Rectory Operating Expenses See Attached Parish Center \_\_\_\_\_

Operating Expenses See Attached \_\_\_\_\_

Religious Education See Attached \_\_\_\_\_

Diocesan and National Collections See Attached

Committee Expenses See Attached

Catholic School Assessments See Attached

Other: See Attached

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Total Operating Disbursements** See Attached \_\_\_\_\_

**Increase (Decrease) in Operating Cash Balance** See Attached \_\_\_\_\_

Capital Accounts

Capital Receipts \_\_\_\_\_

Capital Expenditures \$ 75,388.00

Net change in Capital Accounts 0

Cash on hand and in bank August 31, 2022:

Parish Checking Account(s) \$ 140,506.51

Parish Savings Account(s) \_\_\_\_\_

DEF Savings Account(s) \$ 240,615.51

Investments 0

Outstanding Debt as of August 31, 2022:

Please List:

Due to Diocese Amount Due

0

Due to Outside Vendors Amount Due

0

DEF Loans Outstanding Total as of August 31, 2022 0

I declare this report was prepared in accordance with Diocesan policy.

Bookkeeper/Preparer (signature): Beth Cistone Date 10/31/22

Reviewed: Finance Committee Chairperson (signature) Angela M. Cahill Date 10/31/2022

Parish Name & City St. Anna Parish, Leominster, MA

Parish Finance Committee members:      Years on Committee

Fr. Carlos Ruiz	2 yrs.
Angel Caball	8 yrs.
Greg Billowz	10 yrs.
Bryce Gallant	8 yrs.
Paul Morrizzo	7 yrs.
Glenn Creaven	4
Beth Custrioth	9 yrs.
Anthony Viro Amore	7 yrs.

**St. Anna Parish**  
**Budget Overview: FY23 - FY23 P&L**  
September 2022 - August 2023

	Total
Income	
4000 PARISH COLLECTION	
4001 Sunday Ordinary Collections	245,000.00
4002 Easter Sunday Collection	4,200.00
4003 Christmas Collection	4,810.00
4004 Holy Day Collection	4,306.00
4005 Maintenance Collection	23,001.04
4005.1 Fuel	3,331.00
4005.2 Air Conditioning	2,000.00
Total 4000 PARISH COLLECTION	\$ 286,648.04
5000 OTHER PARISH INCOME	
5001 Interest Income - DEF	4,766.38
5002 Interest Income- Other	13.69
5003 Unrestricted Gifts and Donation	100,000.00
5004 Masses/Memorials	5,115.00
5005.1 Weddings	750.00
5005.3 Funerals	10,700.00
5006.1 Candles	6,558.50
5006.2 Flowers	3,411.00
5008.3 Rental Brazilian	7,200.00
5012 Catholic Free Press	1,335.00
5014.1 Envelope (Intitial Offering)	1,322.00
5017 Reimbursement for Bookkeeper from school	20,000.00
Total 5000 OTHER PARISH INCOME	\$ 161,171.57
5500 RELIGIOUS EDUCATION INCOME	
5501 CCD Registration	3,486.00
5502 Religious Education Collections	1,022.00
Total 5500 RELIGIOUS EDUCATION INCOME	\$ 4,508.00
6000 DIOCESAN COLLECTIONS	
6001 Church in Latin American Collection	534.00
6002 Catholic Relief Services	968.00
6003 Partners in charity	200.00
6004 Catholic Communication Campaign	793.00
6005 Peter's Pence Collection	842.00
6006 Collection Catholic University	699.00
6007 Propagation of the Faith	540.00
6008 Campaign for Human Development	823.00
6009 Good Friday	1,389.00
6011 Retirement fund for Religious	3,134.00
6014 (Poor & Homless) Mathew 25 Society	14,351.00
6015 Catholic Home Mission Appeal	572.00

6017 Aid for Church in East/Central Europe	727.00
6020 Special Collection for Propagation of the Faith for Visiting Missionary	13.00
6025 Retirement for Priests (Ash Wed.)	2,143.00
<b>Total 6000 DIOCESAN COLLECTIONS</b>	<b>\$ 27,728.00</b>
<b>Total Income</b>	<b>\$ 480,055.61</b>
<b>Gross Profit</b>	<b>\$ 480,055.61</b>
<b>Expenses</b>	
<b>7100 CHURCH EXPENSES</b>	
7101 Parish Priests	20,028.00
7102 Other Priests	3,250.00
7103 Deacon, Pastoral Asst, Seminal	1,700.00
7105 Organists/Cantor	11,750.00
7105.1 Organist Michael Hoffmann	16,240.00
7105.4 Funerals Cantor/Organist	7,700.00
7107 Custodian/ Janitor	46,259.96
7111.1 Utilities Church Electricity	18,000.00
7111.2 Utilities Church Gas	544.31
7111.3 Utilites Church Oil	21,000.00
7111.4 Utilities Church Water	1,552.80
7111.5 Utilities Church Telephone	8,449.54
7112.2 Property Insurance	13,320.00
7113 Altar Supplies	9,205.82
7114 Repairs & Maintenance	12,000.00
7115 Automobile Expense	9,360.00
7116 Priest's Benefit	12,684.00
7116.01 Priests' Retirement	3,504.00
7116.02 Priests' Custodial Care	3,504.00
7118 Cathedraticum Assessment	25,008.00
7119 Catholic Free Press Assessments	5,007.00
7120 Stipends Paid-	5,559.78
7122.1 Flowers	1,749.16
7122.2 Missals/Hymnals	2,500.00
7122.5 Retreats/Education	900.00
7125 Parish Subsidy to St. Anna School	30,000.00
7130 Parish Scholarship	400.00
<b>Total 7100 CHURCH EXPENSES</b>	<b>\$ 291,176.37</b>
<b>7200 RECTORY EXPENSES</b>	
7207 Housekeeping	19,470.00
7211.2 Utilities Rectory Electric	7,000.00
7211.3 Utilites Gas Rectory	5,000.00
7211.5 Utilities Water Rectory	969.95
7213.1 Groceries	10,008.00
7214 Repairs & Maintenance	3,840.82
<b>Total 7200 RECTORY EXPENSES</b>	<b>\$ 46,288.77</b>
<b>7400 Religious Education Expenses</b>	
7401 Religious Education Coordinator	10,499.96
7416 Workshops & Teacher Training	416.51

7430 Textbooks & Instruction Materia	4,782.92
Total 7400 Religious Education Expenses	\$ 15,699.39
7500 FRINGE BENEFITS	
7511 Federal Payroll Taxes Paid	12,000.00
7513 Medical Insurance Paid	8,550.00
7521 Workman's Comp Ins Paid	2,436.00
7524 Employer Contribution 403B	1,060.80
Total 7500 FRINGE BENEFITS	\$ 24,046.80
7600 Parish Administrative Expenses	
7602 Secretary	50,000.00
7615 Administrative Clerk	15,008.00
7630 Office Supplies	6,511.28
7630.4 Posatge	385.00
7631 Parish Soft/Ads	833.00
7632 Envelope Printing	2,130.56
7634 Legal Fees	1,859.00
7659 Copier Lease	2,655.76
Total 7600 Parish Administrative Expenses	\$ 79,382.60
7700 Diocesan Collections Remitted	
7701 Latin American Collection	534.00
7703 Partners in Charity	200.00
7704 Catholic Comm. Campaign	793.00
7705 Peter's Pence Collection	842.00
7706 Catholic University	699.00
7707 Propagation of the Faith	540.00
7709 Good Friday/ Shrines Holy Land	1,389.00
7711 Retirement Fund for Religious	3,134.00
7714 Campaign for Human Development	823.00
7715 Catholic Church in Eastern Europe	727.00
7716 Catholic Home Mission	572.00
7717 Catholic Relief Services	968.00
7723 Retirement for Priests (Ash Wed.)	2,143.00
Total 7700 Diocesan Collections Remitted	\$ 13,364.00
7800 Parish Committee Expenses	
7808 St. Matthew 25 Expenses	10,000.00
Total 7800 Parish Committee Expenses	\$ 10,000.00
Total Expenses	\$ 479,957.93
Net Operating Income	\$ 97.68
Other Income	
6600 Other income	
6603 Legacy of Hope	10,000.00
Total 6600 Other income	\$ 10,000.00
Total Other Income	\$ 10,000.00
Net Other Income	\$ 10,000.00
Net Income	\$ 10,097.68

**St. Anna Parish**  
**Profit and Loss**  
September 2021 - August 2022

	<u>Total</u>
Income	
4000 PARISH COLLECTION	
4001 Sunday Ordinary Collections	239,401.27
4002 Easter Sunday Collection	4,192.00
4003 Christmas Collection	4,810.00
4004 Holy Day Collection	4,306.00
4005 Maintenance Collection	23,001.04
4005.1 Fuel	3,331.00
4005.2 Air Conditioning	1,900.00
Total 4000 PARISH COLLECTION	<u>\$ 280,941.31</u>
5000 OTHER PARISH INCOME	
5001 Interest Income - DEF	4,766.38
5002 Interest Income- Other	13.69
5003 Unrestricted Gifts and Donation	155,573.00
5004 Masses/Memorials	5,115.00
5005.1 Weddings	250.00
5005.3 Funerals	10,700.00
5006.1 Candles	6,558.50
5006.2 Flowers	2,692.00
5008.3 Rental Brazilian	7,007.00
5008.4 Rent Fr. Dario	6,000.00
5012 Catholic Free Press	1,335.00
5014.1 Envelope (Intitial Offering)	1,322.00
5017 Reimbursement for Bookkeeper from school	20,000.00
Total 5000 OTHER PARISH INCOME	<u>\$ 221,332.57</u>
5500 RELIGIOUS EDUCATION INCOME	
5501 CCD Registration	3,486.00
5502 Religious Education Collections	1,022.00
Total 5500 RELIGIOUS EDUCATION INCOME	<u>\$ 4,508.00</u>
6000 DIOCESAN COLLECTIONS	
6001 Church in Latin American Collection	534.00
6002 Catholic Relief Services	968.00
6003 Partners in charity	200.00
6004 Catholic Communication Campaign	793.00
6005 Peter's Pence Collection	842.00
6006 Collection Catholic University	699.00
6007 Propagation of the Faith	540.00
6008 Campaign for Human Development	823.00
6009 Good Friday	1,389.00
6011 Retirement fund for Religious	3,134.00
6014 (Poor & Homless) Mathew 25 Society	14,351.00

6015 Catholic Home Mission Appeal	572.00
6017 Aid for Church in East/Central Europe	727.00
6020 Special Collection for Propagation of the Faith for Visiting Missionary	13.00
6025 Retirement for Priests (Ash Wed.)	2,143.00
<b>Total 6000 DIOCESAN COLLECTIONS</b>	<b>\$ 27,728.00</b>
<b>Total Income</b>	<b>\$ 534,509.88</b>
<b>Gross Profit</b>	<b>\$ 534,509.88</b>
<b>Expenses</b>	
<b>7100 CHURCH EXPENSES</b>	
7101 Parish Priests	19,952.00
7102 Other Priests	3,250.00
7103 Deacon, Pastoral Asst, Seminal	2,160.00
7105 Organists/Cantor	11,750.00
7105.1 Organist Michael Hoffmann	14,950.00
7105.4 Funerals Cantor/Organist	7,700.00
7107 Custodian/ Janitor	44,463.00
7111.1 Utilities Church Electricity	11,995.57
7111.2 Utilities Church Gas	544.31
7111.3 Utilites Church Oil	18,561.84
7111.4 Utililities Church Water	1,552.80
7111.5 Utilities Church Telephone	8,449.54
7112.2 Property Insurance	12,928.00
7112.3 Equipment Maint. Insurance	253.94
7113 Altar Supplies	9,205.82
7114 Repairs & Maintenance	40,761.27
7115 Automobile Expense	9,360.00
7116 Priest's Benefit	12,684.00
7116.01 Priests' Retirement	3,504.00
7116.02 Priests' Custodial Care	3,000.00
7118 Cathedraticum Assessment	24,144.00
7119 Catholic Free Press Assessments	5,004.00
7120 Stipends Paid-	5,559.78
7122.1 Flowers	1,749.16
7122.2 Missals/Hymnals	2,137.60
7122.5 Retreats/Education	800.00
7125 Parish Subsidy to St. Anna School	30,000.00
7130 Parish Scholarship	400.00
<b>Total 7100 CHURCH EXPENSES</b>	<b>\$ 306,820.63</b>
<b>7200 RECTORY EXPENSES</b>	
7207 Housekeeping	19,444.07
7211.2 Utilties Rectory Electric	4,135.54
7211.3 Utilites Gas Rectory	387.54
7211.4 Utilities Oil Rectory	7,149.57
7211.5 Utilities Water Rectory	969.95
7213 Food & Household Supplies	234.04
7213.1 Groceries	11,168.43
7214 Repairs & Maintenance	5,041.07

Total 7200 RECTORY EXPENSES	\$ 48,530.21
7400 Religious Education Expenses	
7401 Religious Education Coordinator	10,499.96
7415 Refund CCD Registration	70.00
7416 Workshops & Teacher Training	416.51
7430 Textbooks & Instruction Materia	4,782.92
Total 7400 Religious Education Expenses	\$ 15,769.39
7500 FRINGE BENEFITS	
7511 Federal Payroll Taxes Paid	10,519.21
7513 Medical Insurance Paid	7,889.51
7521 Workman's Comp Ins Paid	2,364.00
7524 Employer Contribution 403B	1,060.80
Total 7500 FRINGE BENEFITS	\$ 21,833.52
7600 Parish Administrative Expenses	
7602 Secretary	48,600.46
7615 Administrative Clerk	15,312.88
7630 Office Supplies	7,347.41
7630.4 Posatge	385.00
7631 Parish Soft/Ads	833.00
7632 Envelope Printing	2,130.56
7634 Legal Fees	1,859.00
7659 Copier Lease	2,655.76
Total 7600 Parish Administrative Expenses	\$ 79,124.07
7700 Diocesan Collections Remitted	
7701 Latin American Collection	534.00
7703 Partners in Charity	200.00
7704 Catholic Comm. Campaign	793.00
7705 Peter's Pence Collection	842.00
7706 Catholic University	699.00
7707 Propagation of the Faith	540.00
7709 Good Friday/ Shrines Holy Land	1,389.00
7711 Retirement Fund for Religious	3,134.00
7714 Campaign for Human Development	823.00
7715 Catholic Church in Eastern Europe	727.00
7716 Catholic Home Mission	572.00
7717 Catholic Relief Services	968.00
7723 Retirement for Priests (Ash Wed.)	2,143.00
Total 7700 Diocesan Collections Remitted	\$ 13,364.00
7800 Parish Committee Expenses	
7808 St. Matthew 25 Expenses	14,752.13
Total 7800 Parish Committee Expenses	\$ 14,752.13
Total Expenses	\$ 500,193.95
Net Operating Income	\$ 34,315.93