



Arrangements for Funerals and Interments

[*Owner: Cemeteries Administrative Operations Manager*]

4-A The Management shall have the right to request those wishing to select a burial place or to arrange for an interment and funeral to call or visit the Cemetery Office during office hours and in ample time to complete arrangements. If a Funeral Director or other Agent is representing the plot owner, the arrangements made by the agent with Management are binding on said plot owner.

4-B Management shall have the right to set business hours for its offices. After hours services shall be determined at the discretion of said Management.

4-C The plot owner or his duly authorized representative shall have the right to order the location of each interment in a plot, tomb, or mausoleum if, in the judgment of the Superintendent, conditions permit. Should no such order be made, the Management reserves the right to make the interment in a location designated by the Superintendent.

4-D The Management shall assume upon presentation of a title or written order authorizing the opening of a plot for interment or dis-interment, that all interested parties have acquiesced in the interment of the party or parties to be interred, and the Management shall not be liable for improper opening or closing of a burial place unless a protest in writing has been made and filed in advance with the Superintendent of the Cemetery where burial is to be made.

4-E The Management shall in no way be liable for any delay in the interment of a body where a protest to the interment has been made, where the rules and regulations have not been complied with, or where said rules and regulations shall forbid such interment; and, further, such circumstances, to place the body in a receiving vault until full rights have been determined. Persons filing such protests must guarantee the interment fee and all other costs which may arise from such action.

4-F The Management reserves the right to refuse interment in any plot, vault, crypt, or tomb, and to refuse to open any burial place for any other purpose, except on the presentation of the title or written application by the plot owner or owners of record or their designated agent.

4-G The Management shall not be responsible for any order or instructions given by telephone directly or indirectly, or any mistake or delay occurring from said telephone order, or from want of precise and proper instructions as to the particular space of crypt to be used, size and location in plot or tomb, etc., where interment is desired. The Management reserves the right to make an equitable charge whenever additional labor costs result from mistakes or changes in the orders.

4-H The Management reserves the right to refuse interment in a burial place in which there has been a previous interment(s). In preparing for an interment in a previously used burial place, Management shall have the right to remove and dispose of old caskets unless otherwise instructed by the owner. Instructions to place an old casket in the receiving vault or to dispose of same will be subject to an extra charge.

4-I The Management will not be responsible for caving or collapsing of caskets or extra boxes during the closing of grave or afterwards, nor will Management be responsible for caving of caskets or extra boxes already interred when making an opening for multiple interments in the same plot.

4-J The Management reserves the right to refuse interment in a plot, tomb, mausoleum or crypt wherein there is not enough space to provide for an additional burial, or because the condition of remains already in plot, tomb, mausoleum or crypt are not entirely disintegrated, or when, in the judgment of management, because of deterioration, the burial place is no longer safe for opening and closing or is no longer fit or suitable for human burial.

4-K Funerals may not enter the cemetery earlier than 8:30a.m. Funerals entering after 3:00p.m. will incur an additional charge. Funerals cannot enter later than 4:30p.m. At least an eight hour working notice must be given for the opening of a burial place. Management will attempt to accommodate a shorter notice and may charge an additional fee.