



## Garnishments

[ *Owner: Office of Finance* ]

The Diocese complies with all federal and state wage garnishment and wage assignment laws and regulations.

When a garnishment is served on the Diocese, the Payroll Department will notify the employee and give the employee a copy of the garnishment and any applicable forms. As required by law, the Payroll Specialist will process the garnishment according to the provisions of the garnishment and all applicable timeframes and laws. If at any time the employee obtains a written release of the debt, the release should be submitted to the Payroll Specialist.

The Diocese can deduct fees for processing garnishment orders and wage assignment agreements according to federal and state laws and regulations. Employees will receive prior notification of any such fee deductions.

The Diocese does not retaliate or otherwise discriminate against employees because they receive garnishment orders.