

# Altar Server Frequently Asked Questions

(We're Glad You Asked!)

## What are the requirements to be an altar server?

- Our altar server ministry is open to all students in the parish grades 4 thru 8. High School students are welcome to continue this ministry while being encouraged to join other worship ministry roles (Lector, EME, etc.).
- Attending a training session held periodically, or upon request ("refreshers" are available upon request).
- Desire, Commitment and Punctuality.
- Having a smile knowing you are a big part of our worship experience!

## Is there a sign up schedule?

Yes. We prefer that you sign-up in advance. However, when you come to Mass, check the sign-in book on the podium in the Gathering space to see if there may be an open slot for that Mass. Sign-up slots are available for all weekend Masses: Saturday at 5:00 p.m. and Sunday at 7:30, 9:30 and 11:30 a.m.

## Where is the sign up?

- Visit [olvnorthville.org/altar-servers](http://olvnorthville.org/altar-servers) for the sign-up and additional information. Or directly visit: <https://www.signupgenius.com/go/10C094AAAA92EA7F85-58688112-olvaltar>
- Each Mass, we look to fill 3 positions: Cross Bearer and the two Candle Bearers.
- A reminder message will be emailed to you a few days before your scheduled Mass.

## Is there a certain number of Masses I can sign-up for?

We need 2-3 servers at each Mass, please fill open slots if they are available.

## What do I do after I sign-up?

- Please arrive 10-15 minutes before your scheduled Mass to check-in.
- Instruction sheets are available in the Priest Sacristy if needed.
- Altar Server albs are not used at this time. Come to Mass dressed appropriately.
- You are welcome to sit with your family or in the front row chairs next to the sanctuary. One of our altar server coordinators will usually be on hand if needed.

## What if something happens and a server cannot make the Mass they signed up for?

- Altar Servers are asked to find their own substitute. Please utilize the group chat app: **V.I.C.T.O.R.Y** **Whats App**: <https://chat.whatsapp.com/EqRIz1snrnGLlvYRkj1V21> to ask for someone to fill in for you.
- Also, notify the Altar Server Coordinator at [olvaltarservers@olvnorthville.net](mailto:olvaltarservers@olvnorthville.net).

## How are updates communicated?

- Group text via V.I.C.T.O.R.Y Whats App.
- Emails to parents from [olvaltarservers@olvnorthville.net](mailto:olvaltarservers@olvnorthville.net)
- Messages from the Sign-up Genius app.

## Additional Questions or Suggestions? Please contact:

- Altar Server Coordinator: Michelle Ilitch-Parker at [olvaltarservers@olvnorthville.net](mailto:olvaltarservers@olvnorthville.net) or (248) 912-5287.
- Deacon and Pastoral Associate: Deacon Ric Misiak at [rmisiak@olvnorthville.net](mailto:rmisiak@olvnorthville.net) or (248) 349-2621.