



Mary, Queen of the Holy Rosary Catholic School



A 2011 National Blue Ribbon School

Catholic Values ✕ Academic Excellence ✕ Successful Students

Dear Mary Queen School Parent/Guardian,

We are excited that you are joining our Mary Queen family. As part of the registration process, the next step for all families (PK – 8) is for you to set up your tuition and fee payment account. We use FACTS Management Company for tuition, fees and incidental expenses (such as activity fee, t-shirts, etc.) You will need to create an account in FACTS and set up your payment information. Go to our [Mary Queen of the Holy Rosary FACTS page](#) and

- Create or log in to your FACTS account.
- Set up a payment plan
- There is an annual fee of \$46 per school to pay both tuition and general account charges. If you opt to pay tuition in full rather than 12 monthly payments, the fee is \$20 and covers payment of any general account charges.
- FACTS offers payment options which include ACH or credit card (for a small added fee).
- If at any time you need help you can call the FACTS 24 hour parent line at 866-441-4637
- Cafeteria payments will not go through FACTS. Cafeteria payments will continue through [My School Bucks](#), or can be paid by cash or check and placed in the black cafeteria box in the school office.

One of the universal challenges in education is achieving a balance between our educational mission and financial stability. It is precisely for this reason, the Diocese of Lexington is requiring all schools to use the FACTS Management Company. With FACTS, Mary Queen still maintains decision-making control. As always, we will continue to work with families should special circumstances arise during the school year.

Thank you for your continued support,

Ms. Brown