

Ready for Preschool!

Drop-off & Pick-up Procedures

2025-2026



July 2025

St. Joseph's Prek - 8th grade students will be starting and ending school at the same or similar time. This will be very helpful in many ways for school families and possibly challenging in others. Safety is our primary concern, as is a smooth preschool arrival and pickup for all.

Morning Drop- Off

Prek All Day Class and Terrific 3's & Prek 4's Morning Drop off Instructions

Preschool doors will open at 8:20am. Please park on Seminole Ave. (on the school side of the street) and walk your child up to the preschool main entrance. Our preschool day begins at 8:30am. Our preschool doors will lock at 8:40am. If you arrive at preschool after 8:40am and the doors are locked, please call our school office 651-457-8550 and they will have the doors opened for you. We will not be having parents join us in the school lobby as that becomes a challenging space for goodbyes. This will establish a great routine for our preschoolers and get them off to a great start for the school year. **If you have K-8 students they may be dropped off in the front and enter through the school front main entrance. Please note, morning drop off in the front of the school building is **ONLY** for families with preschool students.

Prek 4 /5's

Preschool doors will open at 11:55am. Please park on Seminole Ave. (on the school side of the street) and walk your child up to the preschool main entrance. We will have our preschool assistant waiting to welcome your child(ren) into preschool. We will not be having parents join us in the school lobby as that becomes a challenging space for goodbyes. This will establish a great routine for our preschoolers and get them off to a great start for the school year.

Parking

Parking is allowed on both sides of Seminole Avenue. This will be the most convenient to our preschool entrance. However, the parking lot on the corner of Seminole and Orme is also available if needed.

We always strive to be good neighbors to the residents who live so close to the school. Therefore, we ask that you watch carefully not to block driveways when parking on the street. Also, please pull forward as much as possible to allow for more parking spaces.

Pick-Up

Terrific 3's & Prek 4's Students: Parents should wait outside of the preschool doors on the sidewalk until the teachers open the doors or come from the playground and signal the end of the day. We will dismiss the children to you.

All Day Prek 4's & Prek 4's/5's: In an effort to lighten the traffic in the back parking lot at the end of the day, Preschool students (All Day Prek 4's and Prek 4's/5's) will be dismissed in the front of school on Seminole Ave. at the end of the day. Parents are to park on the school side of the street and exit your car to pick up your preschooler at 3:00pm. Preschool parents who have children in K-8, will stay parked on Seminole Ave. and wait for your K-8 student to exit the front of the building at 3:10pm and walk out to your car. Please turn right on Butler when exiting Seminole to keep traffic moving.

It is very important that while you are out front with your preschooler waiting for your K-8 student, it is important that you are supervising your child.

If you have a preschool student and sibling in K-8, please email Lisa Wrobel liwrobel@stjosephwsp.org with your K-8 student's name and the name of their teacher and she will organize dismissal to the front of the building.

Reminder: children will only be released to an adult and only to those on your preschool emergency form. Please keep this form updated.

Preschool access during the day

Our preschool doors will be locked approximately 10 minutes after class begins and will be unlocked just prior to the end of class. If you arrive during the school day please call our school main office 651-457-8550 and someone will need to let you in the preschool entrance.