

COMAL COUNTY EMERGENCY SERVICES DISTRICT NO. 1

BOARD OF COMMISSIONERS

Board Meeting Minutes for Nov 22, 2021

A Regular Meeting of the ESD # 1 Board was held Wednesday, the 22th day of November 2021 beginning at 4:49 p.m., at the Emergency Services Building, 353 Rodeo Drive, Spring Branch, Texas 78070 for the following purposes:

DISCUSSION / ACTION ITEMS

1. **Call meeting to order:** Scott Bethel called the meeting to order at 4:49 p.m. and declared a quorum Commissioners. Dan Saenz, Henry Delgado and Scott Bethel were present. James Sellers was present by phone.

Guest in attendance: Chief Torres and Kay Derrich

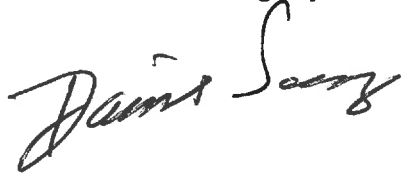
MEETING AGENDA

Public Comments: In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published agenda will only be heard by the Board of Commissioners. No formal action, discussion, nor comment will be made by the Board of Commissioners. Members of the public may collectively address the Board for a total of thirty minutes on items not on the current agenda (i.e., the public comment section of the meeting). Individual members of the public may address the Board for a maximum of three minutes per person per item on the agenda. Members of the public will speak on an agenda item after comments on the item is called for by the presiding officer, but before Board discussion and consideration of the item. Speakers will be called upon in the order that they signed up to speak on an item. If more than ten speakers sign up to speak on an agenda item or as part of public comment on items not on the agenda item, each speaker's allotted time will be proportionally reduced to allow all speakers an opportunity to speak within the 30-minute time limit. No Action.

DISCUSSION / ACTION ITEMS (cont.)

2. Meeting minutes for September and October 2021 were approved.
Discuss, nominate and vote on Emergency Service District Commissioners new positions. New Commissioners positions: Dan Saenz was appointed President; Henry Delgado was appointed Treasurer; Scott Bethel was appointed Vice-President and Our New Commissioner James Sellers was appointed Secretary. The remainder of the positions will be assigned when the new Commissioners are replaced.

3. Reviewed Chief's monthly report. The report was discussed by Chief Southwell
4. Monthly financial reports were briefed by Kay Derrich. They were approved by the board. Approved all bills and invoices check #170 for COMAL Appraisal District And Check #176 to Enrique Delgado for expenses to SAFE-D to be paid.
5. Consider and approve investment policy. Motion was made to approve by Scott Bethel, seconded by Henry Delgado.
6. Station #2 drainage situation was updated. Waiting for additional information for discussion and estimates to come.
7. Discussed and voted on proposed capital purchases. Scott Bethel proposed a motion to approve and Dan Saenz seconded. Motion passed.
8. Discussed, reviewed, and approved ESD #1 2022 Budget. Briefing was presented by Kay Derrich.
9. SAFE-D Conference was discussed by all commissioners. The commissioners were reminded to input their data into the website.
10. There were no progress reports from the BSBES Board or Standing ESD Committees.
11. Adjourn at 5:30 p.m. and set next meeting for December 15, 2021 at 4:00 p.m. With no further business to come before the commissioners, Scott Bethel moved to adjourn the meeting and Henry Delgado seconded. Meeting adjourned.

A handwritten signature in black ink, appearing to read "Dan Saenz", is written in a cursive style.