

# **COMAL COUNTY EMERGENCY SERVICES DISTRICT NO. 1**

## **BOARD OF COMMISSIONERS**

### **Board Meeting Minutes for March 18, 2021**

A Regular Meeting of the ESD #1 Board was held Thursday, the 18th day of March 2021 beginning at 4:00 p.m., at the Emergency Services Building, 353 Rodeo Drive, Spring Branch, Texas, 78070 for the following purposes:

### **DISCUSSION / ACTION ITEMS**

1. **Call meeting to order:** Tex Hall called the meeting to order at 4:15 p.m. and declared a quorum. Commissioners Tex Hall, Henry Delgado, Daniel Saenz, Pat Feely and Scott Bethel were present.

Guest in attendance: Chief Mark Southwell,

### **MEETING AGENDA**

Public Comments: In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published agenda will only be heard by the Board of Commissioners. No formal action, discussion, nor comment will be made by the Board of Commissioners. Members of the public may collectively address the Board for a total of thirty minutes on items not on the current agenda (i.e. the public comment section of the meeting). Individual members of the public may address the Board for a maximum of three minutes on items not on the current agenda (i.e. the public comment section of the meeting). Individual members of the public may address the Board for a maximum of three minutes per person per item on the agenda. Members of the public will speak on an agenda item after comments on the item is called for by the presiding officer, but before Board discussion and consideration of the item. Speakers will be called upon in the order that they signed up to speak on an item. If more than ten speakers sign up to speak on an agenda item or as part of public comment on items not on the agenda item, each speaker's allotted time will be proportionally reduced to allow all speakers an opportunity to speak within the 30 minute time limit. No Action

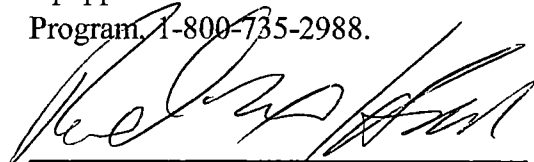
### **DISCUSSION/ACTION ITEMS (cont.)**

2. Review training requirements for Commissioners: Tex Hall will send out old training packets to all commissioners. Scott and Henry need to get photos to Chief Southwell for access badges

3. Approve the February 25 2021 regular meeting minutes: Tex Hall made a motion to approve the February 25 2021 regular meeting minutes with amendments, seconded by Henry Delgado. Motion carried. (attachment 1 and 2)
4. Review, consider and accept monthly financial report: The financial report shows an operating account balance of \$5,616,074.35 and an emergency operating account balance of \$50,081.85. Tex Hall made a motion to approve, seconded by Scott Bethel. Motion carried. (attachment 3 and 4)
5. Consider and approve bills/invoices to be paid and discuss progress on bank signature cards and treasurer's bond. Check #141 Southside Bank \$98,077.99 and Check #143 Carlton Law Firm \$153.00: Tex Hall made a motion to approve, seconded by Pat Feely. Motion carried. (attachment 5 and 6)
6. Review and discuss the Chief's monthly report: Chief Southwell. (attachment 7)
7. Review 2021 budget – all commissioners no action.
8. Executive session to discuss Joint Service Provider Agreement and strategic property plans: 5:20
9. Reconvene and vote as needed: 5:36
10. Receive and discuss progress reports for BBSBES board and standing ESD committees, - All Commissioners. Tex Hall and Scott Bethel selected. Tex Hall made a motion to approve, seconded by Pat Feely. Motion carried.
11. Adjourn and set next meeting for April 15<sup>th</sup> 2021 at 4:00pm. With no further business to come before the commissioners, Pat Feely made a motion to adjourn the meeting at 5:39p, seconded by Henry Delgado

The Board of Commissioners is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include receiving legal advice from its attorney pursuant to Chapter 551.071 of the Texas Government Code; discussing real property matters pursuant to Chapter 551.072 of the Texas Government Code; discussing gifts and donations pursuant to Chapter 551.073 of the Texas Government Code; discussing personnel matters pursuant to Chapter 551.074 of the Texas Government Code; discussing security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code. If the Board decides to enter executive session regarding any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and the provision from the Open Meeting Act that authorizes the closed or executive session.

Comal County Emergency Services District No. 1 and the Bulverde-Spring Branch Emergency Services are committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request by calling (830) 228-4501 for assistance and information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas Program. 1-800-735-2988.



PRESIDENT

for Pat Feely, Secretary

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