

COMAL COUNTY EMERGENCY SERVICES DISTRICT NO. 1

BOARD OF COMMISSIONERS

Board Meeting Minutes for November 22, 2022

A Regular Meeting of the ESD # 1 Board was held Tuesday, 22nd day of November, 2022 beginning at 4:37 p.m., at the Fire Station #1, 353 Rodeo Drive, Spring Branch, Texas 78163 for the following purposes:

DISCUSSION / ACTION ITEMS

1. **Call meeting to order:** Dan Saenz called the meeting to order at 4:37 p.m. and declared a quorum Commissioners. Dan Saenz, Henry Delgado, and James Sellers were present.

MEETING AGENDA

Public Comments: In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published agenda will only be heard by the Board of Commissioners. No formal action, discussion, nor comment will be made by the Board of Commissioners. Members of the public may collectively address the Board for a total of thirty minutes on items not on the current agenda (i.e., the public comment section of the meeting). Individual members of the public may address the Board for a maximum of three minutes per person per item on the agenda. Members of the public will speak on an agenda item after comments on the item is called for by the presiding officer, but before Board discussion and consideration of the item. Speakers will be called upon in the order that they signed up to speak on an item. If more than ten speakers sign up to speak on an agenda item or as part of public comment on items not on the agenda item, each speaker's allotted time will be proportionally reduced to allow all speakers an opportunity to speak within the 30-minute time limit. No Action.

DISCUSSION/ ACTION ITEMS (cont.)

2. Meeting minutes for Special Meeting on October 10, 2022 and Regular Board Meeting for October 20, 2022 were read and approved with corrections to the October regular meeting minutes.
3. A discussion of assigning board positions to the new Commissioners, Mark Jameson has resigned from the the board. He submitted a letter of resignation to the County Commissioner last month.
4. Reviewed Chiefs monthly report by Chief Southwell.
5. Financial reports were presented by Kay Derrick. Report accepted as read.

6. Checks signed by the Board were as Follows: Checks 237- \$5310.24 to Southwest Public Safety for installation of equipment on Truck. Check 238-4493.50, Superior Carports, for Station 5 use.
Check 239- Kenny Manoff, for house removal per contract.
Check 240- BSBES for Baycom Security System at Stations 2 and 3.
7. Discussed the continued use of Blackburn Group for new property search. They will keep us updated on new property when it becomes available. It was agreed that we can discuss new properties as long as there are no formal property costs estimates are included in the letters.
8. Discussed new platting and fencing quotes from 3 sources. It was decided that we would approve up to \$20,000 for the new fence. Contractor has not yet been chosen.
9. Adjourn at 5:54 p.m. and set next the meeting for December 21, 2022, at 4:30 PM. With no further business to come before the commissioners, Dan Saenz moved to adjourn the meeting and Henry Delgado seconded. Meeting adjourned.