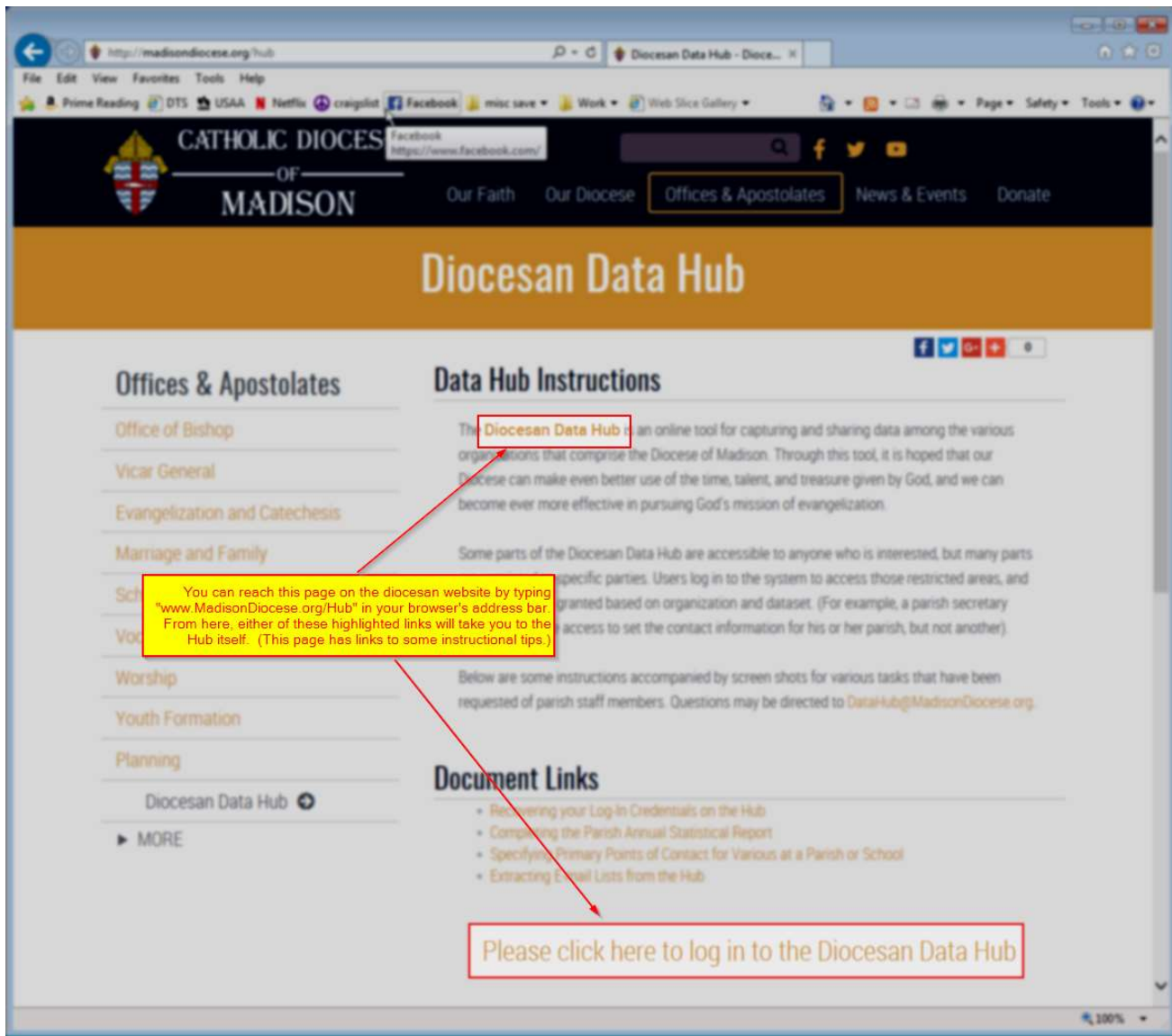


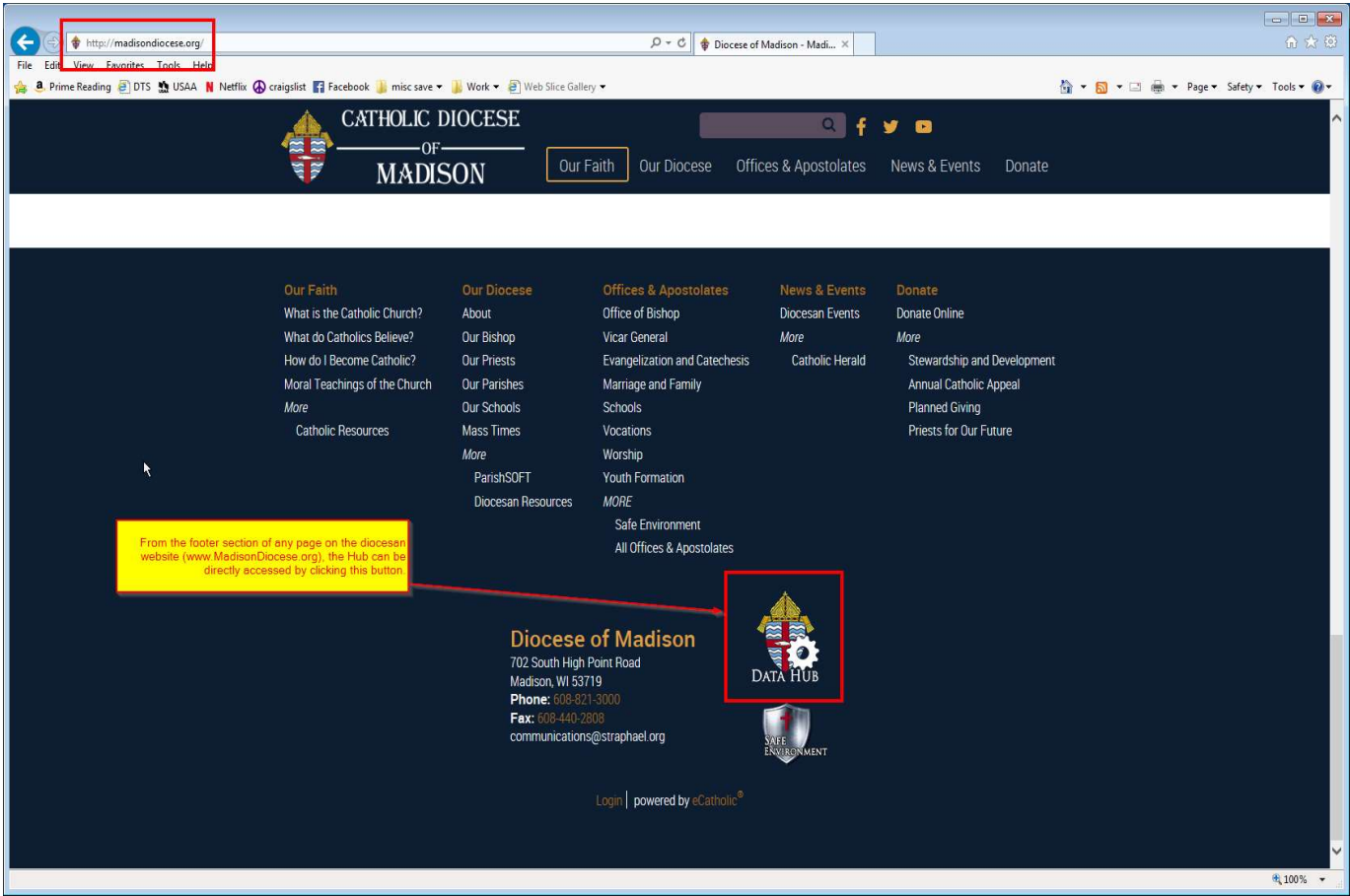
Extracting Email Lists from the Hub

To reach a “landing page” for the Diocesan Data Hub, go to www.MadisonDiocese.org/Hub

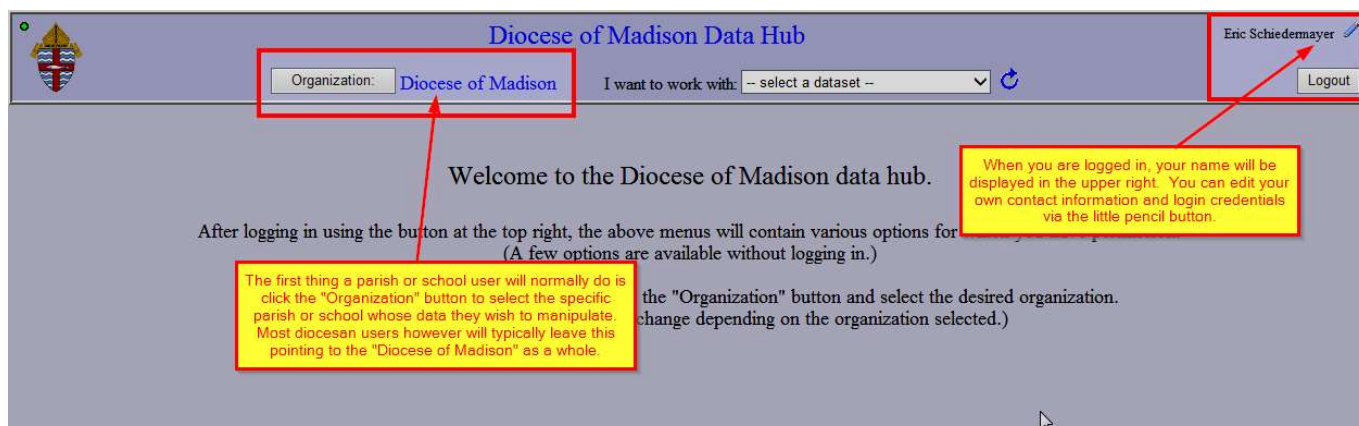
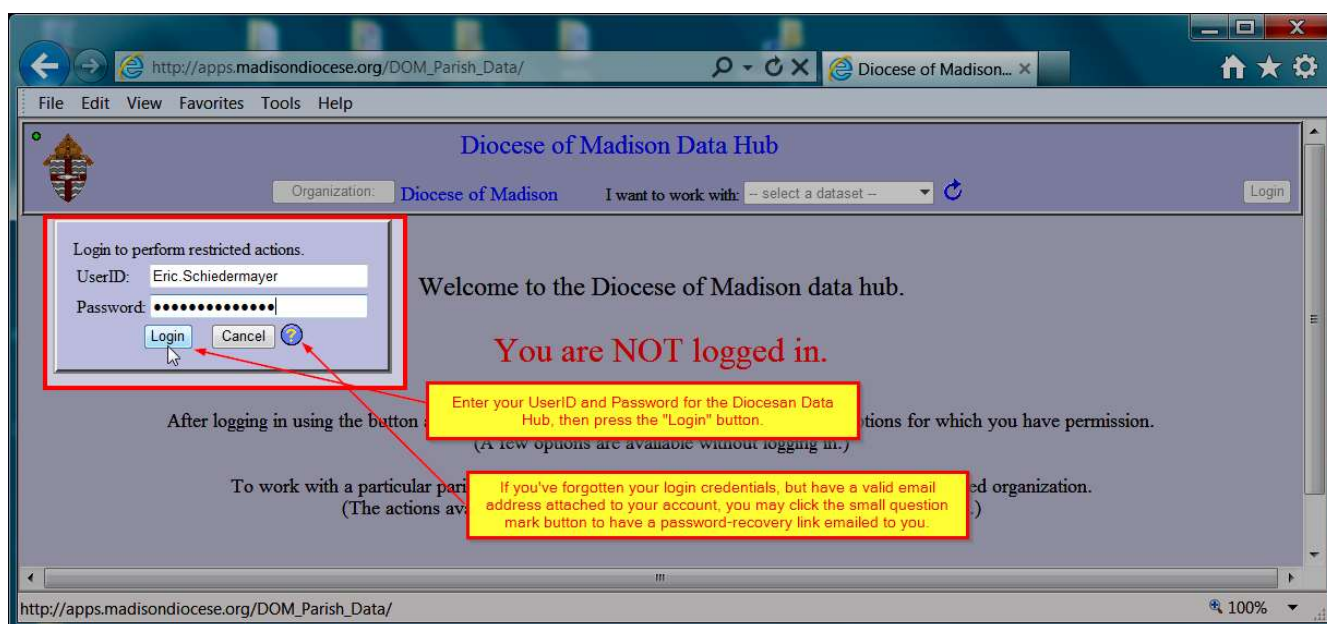
From here, you can access Hub instructional documents or the actual Hub itself as follows:



Alternatively, you can also reach the Hub from a link on the footer of every page in the main diocesan website as follows:

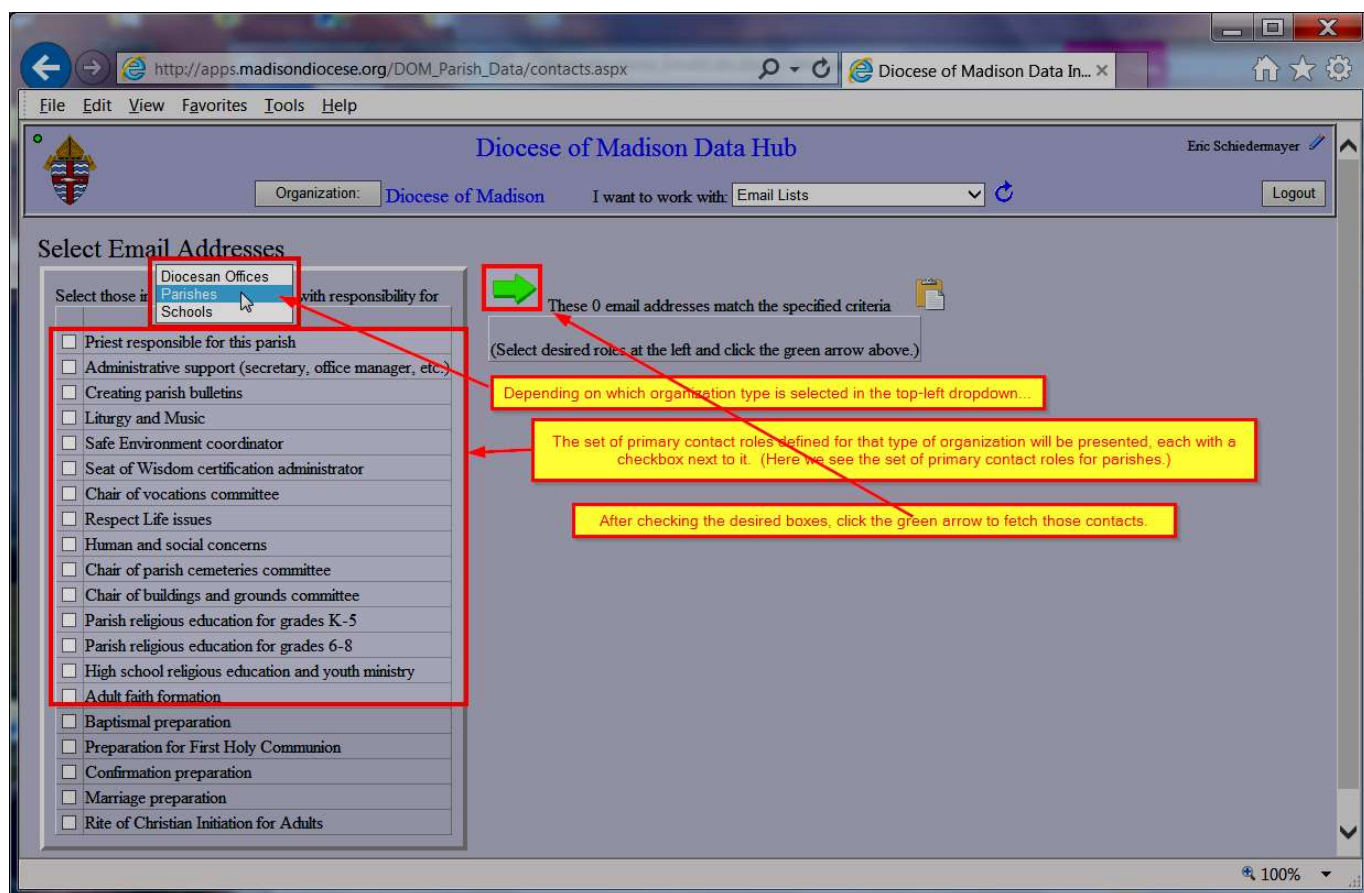
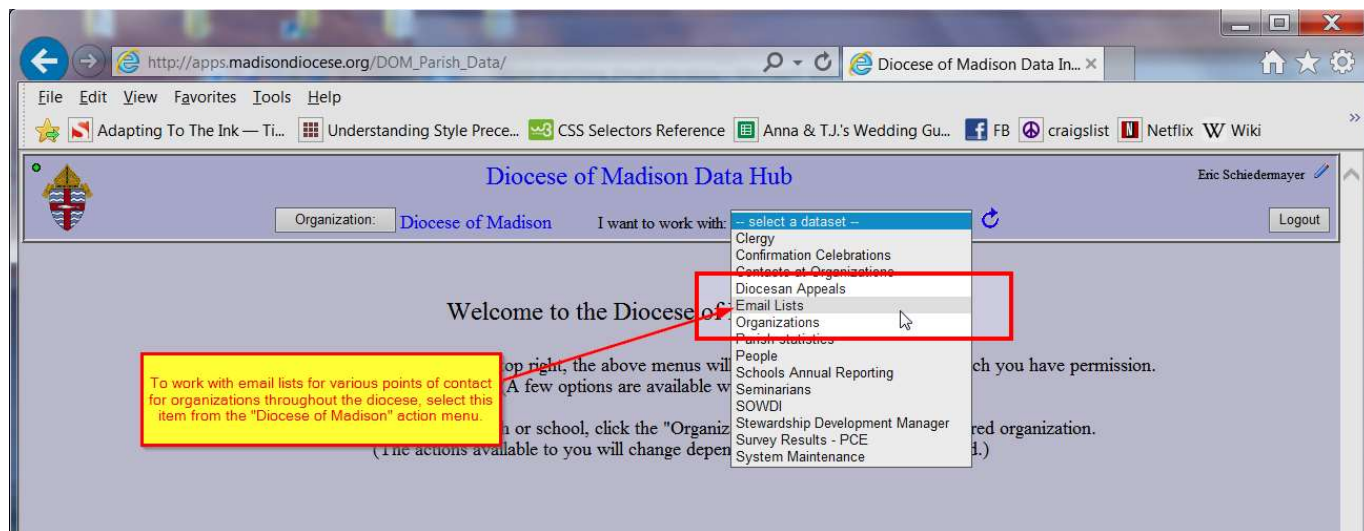


Logging into the Diocesan Data Hub:



To work with Email Lists:

(Note that each user has permission to a personalized set of Hub functions. The “I want to work with” menu at the top of the Hub screen will contain different actions depending on your particular permissions on the particular organization showing next to the “Organization” button. Only select diocesan staff have access to this particular “Email Lists” function.)



http://apps.madisondiocese.org/DOM_Parish_Data/contacts.aspx Diocese of Madison Data In...

File Edit View Favorites Tools Help

Diocese of Madison Data Hub Eric Schiedermayer

Organization: Diocese of Madison I want to work with: Email Lists Logout

Select Email Addresses

Select those in Parishes with responsibility for

- ☒ Priest responsible for this parish
- ☐ Administrative support (secretary, office manager, etc.)
- ☐ Creating parish bulletins
- ☐ Liturgy and Music
- ☐ Safe Environment coordinator
- ☐ Seat of Wisdom certification administrator
- ☐ Chair of vocations committee
- ☐ Respect Life issues
- ☐ Human and social concerns
- ☐ Chair of parish cemeteries committee
- ☐ Chair of buildings and grounds committee
- ☐ Parish religious education for grades K-5
- ☐ Parish religious education for grades 6-8
- ☐ High school religious education and youth ministry
- ☐ Adult faith formation
- ☐ Baptismal preparation
- ☐ Preparation for First Holy Communion
- ☐ Confirmation preparation
- ☐ Marriage preparation
- ☐ Rite of Christian Initiation for Adults

These 72 email addresses match the specified criteria

Last	First	Email	Roles
Arinze	Very Rev. Paul Ugo	Paul.Arinze@straphael.org	Pastoral, Beloit, Our Lady of Assumption Parish
Auer	Rev. Peter	Peter.Auer@straphael.org	Pastoral, De Forest, Saint Olaf Parish
Bakke	Rev. Larry	Larry.Bakke@straphael.org	Pastoral, Boscobel, Corpus Christi Parish
Baxter	Rev. Msgr. Thomas	Thomas.Baxter@straphael.org	Pastoral, Monroe, Saint Clare of Assisi Parish
Blewett, SJS	Rev. John	John.Blewett@straphael.org	Pastoral, Madison, Good Shepherd Parish
Bowens	Rev. Lorin	Lorin.Bowens@straphael.org	Pastoral, Roxbury, Saint Norbert Parish
Briones Céspedes, SJS	Rev. Osvaldo	osbriones@slsonline.org	Pastoral, Sauk City, Divine Mercy Parish
Budnar	Rev. Randy	Randy.Budnar@straphael.org	Pastoral, LaValle, Holy Family Parish
Burke	Rev. Msgr. Michael	Michael.Burke@straphael.org	Pastoral, Lime Ridge, Saint Boniface Parish
Butz	Rev. Robert	pastor@saintolafchurch.org	Pastoral, Loreto, Saint Patrick Parish
Carrano	Rev. David A.	David.Carrano@straphael.org	Pastoral, Mazomanie, Holy Cross Parish
Connell	Rev. William	William.Connell@straphael.org	Pastoral, Stoughton, Saint Ann Parish
Connors	Rev. Msgr. Terrence	Terrence.Connors@straphael.org	Pastoral, Madison, Saint Maria Goretti Parish
Coyle	Rev. Thomas	Thomas.Coyle@straphael.org	Pastoral, De Forest, Saint Olaf Parish
Dischler	Rev. Raymond	Raymond.Dischler@straphael.org	Pastoral, East Bristol, Saint Joseph Parish
Dooley	Rev. Kevin	Kevin.Dooley@straphael.org	Pastoral, Montello, Saint John the Baptist Parish
Droessler	Rev. Chad M.	Chad.Droessler@straphael.org	Pastoral, Westfield, Good Shepherd Parish

Here you see the results when only the "Priest responsible for this parish" checkbox is set.

In the "Roles" column you can see the reason why this person is present in the list. Note that a person may be in the list because they fulfill one or more selected roles on one or more organization. (Father Bowens is currently pastor of these three parishes.)

Finally, click the clipboard icon to copy all the listed email addresses (appropriately delimited by semicolons, all ready to "paste" into the BCC field of an email message in Outlook or some other email client program) to the Windows clipboard.

http://apps.madisondiocese.org/DOM_Parish_Data/contacts.aspx Diocese of Madison Data In...

File Edit View Favorites Tools Help

Diocese of Madison Data Hub Eric Schiedermayer

Organization: Diocese of Madison I want to work with: Email Lists Logout

Person Details

ID 230

First Name: Rev. Robert

Last Name: Butz

Email: pastor@saintolafchurch.org

Day Phone: 608-846-3812

Address: 623 Jefferson St.

City: DeForest

State: WI

Zip: 53532-0366

Primary Organization: Saint Olaf Parish, De Forest

Save Cancel Login Credentials

When you are notified of changes to a person's contact information, you can update the system's data from this screen (as well as from some other, more powerful screens) by clicking the little pencil button next to that person's name. (Here we've clicked on Father Butz.)

Change contact information as appropriate and click the "Save" button.

First	Email	Roles
Very Rev. Paul Ugo	Paul.Arinze@straphael.org	Pastoral, Beloit, Our Lady of Assumption Parish
Rev. Peter Auer	Peter.Auer@straphael.org	Pastoral, De Forest, Saint Olaf Parish
Rev. Larry Bakke	Larry.Bakke@straphael.org	Pastoral, Boscobel, Corpus Christi Parish
Rev. Msgr. Thomas Baxter	Thomas.Baxter@straphael.org	Pastoral, Monroe, Saint Clare of Assisi Parish
Rev. John Blewett	John.Blewett@straphael.org	Pastoral, Madison, Good Shepherd Parish
Rev. Lorin Bowens	Lorin.Bowens@straphael.org	Pastoral, Roxbury, Saint Norbert Parish
Rev. Osvaldo Briones	osbriones@slsonline.org	Pastoral, Sauk City, Divine Mercy Parish
Rev. Randy Budnar	Randy.Budnar@straphael.org	Pastoral, LaValle, Holy Family Parish
Rev. Msgr. Michael Burke	Michael.Burke@straphael.org	Pastoral, Lime Ridge, Saint Boniface Parish
Rev. Robert Butz	pastor@saintolafchurch.org	Pastoral, Loreto, Saint Patrick Parish
Rev. David A. Carrano	David.Carrano@straphael.org	Pastoral, Mazomanie, Holy Cross Parish
Rev. William Connell	William.Connell@straphael.org	Pastoral, Stoughton, Saint Ann Parish
Rev. Msgr. Terrence Connors	Terrence.Connors@straphael.org	Pastoral, Madison, Saint Maria Goretti Parish
Rev. Thomas Coyle	Thomas.Coyle@straphael.org	Pastoral, De Forest, Saint Olaf Parish
Rev. Raymond Dischler	Raymond.Dischler@straphael.org	Pastoral, East Bristol, Saint Joseph Parish
Rev. Kevin Dooley	Kevin.Dooley@straphael.org	Pastoral, Montello, Saint John the Baptist Parish
Rev. Chad M. Droessler	Chad.Droessler@straphael.org	Pastoral, Westfield, Good Shepherd Parish

For assistance, feel free to contact these diocesan staff:

Rebecca Fischer	608-821-3015
Anna Delaney	608-821-3149
Marie Lins	608-821-3160
Eric Schiedermayer	608-821-3168