

# Read carefully our procedure regarding lunch.



## HOT LUNCH ORDERING PROCEDURE FOR 2019-2020

Throughout the school year, lunch will be served Monday-Thursday. Fridays will be a pack your lunch day. Payment must be made in advance for the next month.

Some Fridays EPIC may offer specially ordered lunches. Flyers will be sent home in the Communication envelope with details. The Friday lunches are completely separate from our weekly hot lunches and paid for separately.

Hot lunch is available beginning Monday, September 16, 2019.

### PRICES:

\$3.50 per lunch and \$1.50 for an additional entrée payable by cash or check *made payable to St. Peter in Chains School*. Your student may purchase one entrée (and also an extra entrée if desired). If your child wants an extra entrée, a full lunch must be purchased as well. Milk is NOT included in the price of lunch.

### ORDERING PROCEDURE

Hot lunch menus will be available on St. Peter website under “SCHOOL LUNCH PROGRAM” and ordered one month ahead of time.

1. To order hot lunch, please sign in to your OptionC account to place your order under each child individually (if you are a new family, your OptionC login paperwork is in the First Day Packet).
2. The OptionC ordering process is on the back side of this paperwork and explains how to do so online.
3. Cash or check payment is due to school by the due date. Checks can be made out to St. Peter in Chains School. At this time we cannot accept online payments.
4. Please make checks *payable to St. Peter in Chains School*. Do not combine checks with ANY other school fees (field trips, class fees, party fees, other lunch fees, etc.). Clearly mark your family name on an envelope and send to the school office.
5. Please keep track at home of the lunches you have ordered for your child each month. Many families print off the menu calendar and keep it on the refrigerator marked with who is buying.

Only lunches paid for will be ordered. A peanut butter and jelly sandwich will be provided for \$1.00, to any child who forgets his or her lunch. A charge slip will be sent home with your child. A forgotten lunch can also be brought to the office and office staff will deliver it to your child's classroom. As per the handbook, fast food is *strongly discouraged*.

In the event your child is ill on the day of an ordered lunch, you may pick up the lunch between 11:30 and 12:30 p.m. in the lunchroom, you may have a sibling eat the lunch, or you can give it to another student. When you call your child in sick, please inform the secretary of your intentions.

## MILK ORDERING PROCEDURE FOR 2019-2020

Milk is not provided as part of the hot lunch. Milk may be purchased 2 different ways.



6. Milk may be purchased on a daily basis or for the year. That amount is being decided at this time.
7. Milk will be available on September 3, 2019.