

# St. Theodore's Cemetery Committee - Laporte

April 13, 2023

**1. In Attendance:** Fr. Tony, Roger Rudbeck, Kevin Warne, Rick Baumgartner, and John Baumgartner. Ken Nelson was absent. Minutes of the previous meeting were read and approved as written.

## 2. Reports

**2.1 Financial Report:** Roger Rudbeck gave the Treasurer's report for St. Lawrence's and St. Theodore's cemeteries. Fr. Tony presented the financial statements for December 2022 – April 2023. The report suggested the greatest income to both cemeteries was from parishioner's donations and the purchase of burial plots. The greatest expense for both cemeteries was for ground keeping.

## 2.2 Report from Cemetery Sexton

Kevin reported that there had been no new burials or burial plots sold at St. Lawrence's cemetery and St. Theodore's cemeteries. One Plot owner intends to have a marker placed at St. Theodore's Cemetery for his wife this summer.

## 3. New Business

### 3.1 Study on "MN Cemetery Policies" Chapter 3

John Baumgartner led the committee in a continuing study of Minnesota Cemetery Policies. Multiple subjects were shared. It was decided, following the legal protocols, burial certificates will have the deceased spouse's name as designated heir, if the person is alive. If not, the owner will designate a person of his choice. It was reiterated that all cemetery business or questions must start with the parish office in Nevis.

### 3.2 Lawn Mowing Bids for 2023

We received 2 bids for mowing grass at St. Theodore's cemetery and church. One bid was received from Tim Miller and one from Jordan Duff. The bids were reviewed by the committee and on the merit of the price the committee agreed by consensus to accept Jordan Duff's bid. He will mow and trim the church for \$45 each time and mow and trim the cemetery for \$55 each time. The grass would be mowed every two weeks unless otherwise directed by Rick Baumgartner. The church office will forward an award letter and contract to Jordan with details.

### 3.3 Progress on the Completion of Burial Registry

The burial registry forms are produced by the parish office and the members are asked to help fill in the incomplete forms of parishioners and visitors in down meetings with them. Most of these meetings can take place after Mass. This initiative will begin in June.

### 3.4 Suggestions for 2023 Cemetery Newsletter

Kevin will take additional photos of parishioners cleaning the cemetery in time for the next edition of the newsletter. The parish office has updated the addresses of most of the plot owners.

### 3.5. Cemetery Spring Clean-up

The committee decided to have this year's clean-up of St. Theodore's cemetery and church grounds on May 18<sup>th</sup>. Coffee, juice, and donuts will be furnished. A volunteer sign-up sheet will be available in the entry way of the church.

## 6. Committee Members Completing/Renewing their Term

We are grateful to Kevin Warne and Ken Nelson for their services to the Cemetery Committee, who completed their terms. Rick Baumgartner, John Baumgartner, and Roger Rudbeck will be renewing their commitment for another term of 2 years. We thank them for their generosity.

## 7. Dates to Remember

**Cemetery Spring Cleanup Date:** Saturday, May 20, 2023, at 8:30 AM

**Summer Decoration Removal Date:** Sunday, October 1st, 2023, (following hospitality)

**8. Next Meeting:** Thursday, November 16, 2023, at 2:30 PM

**Notes provided by:**

Kevin Warne